

Council President Robert Smith called the October 1, 2024 regularly scheduled council meeting of the Biglerville Borough Council to order at 7:00 p.m. with the following in attendance:

Borough Council Members Present - Robert Smith, John Angstadt, Janet L. Gliem, Melinda Warren-Elnaggar, Neil Ecker, and Mayor Phil Wagner (Robert Pantaleo & Robert Guise – Absent)

Borough Authority Members Present – Nicole Redden, Fred Nelson, Erik Vranich, Phil Wagner, and Michael Landis

Borough Employees Present – Doug Hays; Water Operator, Police Chief Craig Hartley, Kelly Shaffer; Secretary/Treasurer

Following guests Present – Craig Zack; KPI Technology, Sarah Smith, Nicolette Armetta, Riley Gerbereux, Ella Prieto

PLEDGE OF ALLEGIANCE: President Robert Smith led those present in the Pledge of Allegiance.

ANGSTADT MADE A MOTION TO APPROVE SEPTEMBER 3, 2024 REGULAR MEETING MINUTES AND SEPTEMBER 18, 2024 BUDGET WORKSHOP MEETING MINUTES. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Authority: Redden reported on:

- Redden requested a motion to accept the 2023 audit for Biglerville Borough Authority.

WAGNER MADE A MOTION TO ACCEPT THE 2023 AUDIT FOR BIGLERVILLE BOROUGH AUTHORITY. LANDIS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- Redden requested a motion to accept the straw vote taken on 9/12 authorizing Rob Smith to sign the multi-year subrecipient agreements based upon Bernie Yannetti’s review and approval.

VRANICH MADE A MOTION TO ACCEPT THE STRAW VOTE TAKEN ON 9/12 AUTHORIZING ROB SMITH TO SIGN THE MULTI-YEAR SUBRECIPIENT AGREEMENTS BASED UPON BERNIE YANNETTI'S REVIEW AND APPROVAL. LANDIS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

PLANNING COMMITTEE: Angstadt referred to Craig Zack on Ridge Rentals.

- Craig Zack reported Ridge Rentals is still waiting for the HOP to be approved.

SEWER COMMITTEE: Gliem reported on:

- Gliem read the August sewer report.
 - Treated total 6,193,000 gallons
 - Average per day 206,000 gallons
 - Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples
 - Weekly nitrate-nitrite & total nitrogen samples
 - Monthly Copper & Final Hardness samples
 - We had a non-compliance last month (August) for Copper at the STP. We made the concentration limit without a problem, but went over the limit on the loading limit, which is the same as lbs./day. The limit is 0.43 and we came in at 0.50. This was because of the higher flows from rainfall.

Kevin Bollinger
Water/Sewer Operator

- Gliem advised that Butler Township asked if there will be any upcoming upgrades to the sewer in the next few years. Gliem stated we should tell Butler we are budgeting for I&I in 2025, it depends if we find anything with the infiltration devices. Craig Zack suggested to tell Butler Township they may need to fix sewer line in the township if there is an infiltration problem. Butler did televise their sewer line that lead into Borough lines a few years ago and there were issues found, but we are not sure if they were fixed. Butler may need to fix their lines in Butler Township if there is an issue.

WATER COMMITTEE: Ecker reported on:

- Ecker read the August water report

In September, our water system pumped a total of 2,442,000 gallons averaging 81,400 gal/day. That is an 11.9 % decrease from September 2023 and a 1.0 % increase from August 2024.

September's bacteria samples were taken on the 4th at 374 Heidlersburg Road (G.V.M.), 366 Arendtsville Road (Nutrien), and 38 West York Street (Adams County Surplus)

In September, water meters were read for the 3rd quarter.

Water /Wastewater Operator
Doug Hays

- Zack provided an update on the multi-year subrecipient agreements. He stated the subrecipient agreements for 2020, 2022, and 2023 were all received, reviewed by the solicitor, and are recommended to be approved by the Council and Authority. The subrecipient agreements will now be approved and executed and the County Commissioners meeting tomorrow 10/2/2024. This will allow for the East York Street Project to be advertised for the bidding.

ECKER MADE A MOTION TO AUTHORIZE THE ADVERTISEMENT FOR THE BIDDING PROCESS OF EAST YORK STREET PROJECT. ELNAGGAR SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

FINANCE/PERSONNEL COMMITTEE: Smith reported on:

SMITH, CHAIR OF FINANCE AND PERSONNEL, MADE A MOTION TO ACCEPT THE 2023 AUDIT FOR BIGLERVILLE BOROUGH AND AUTHORITY. ELNAGGAR SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

SMITH, CHAIR OF FINANCE AND PERSONNEL, MADE A MOTION TO APPOINT MICHAEL LANDIS FOR VACANCY CHAIRMAN. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- Smith advised council there is a remaining balance of \$17,150.44 of state aid money that needs to be deposited into a pension plan. Depositing the balance into the police pension was recommended by the auditors.

SMITH, CHAIR OF FINANCE AND PERSONNEL, MADE A MOTION TO DEPOSIT THE REMAINING BALANCE OF \$17,150.44 OF STATE AID MONEY INTO THE POLICE PENSION. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

SMITH, CHAIR OF FINANCE AND PERSONNEL, MADE A MOTION TO ACCEPT THE STRAW VOTE TAKEN ON 9/12 AUTHORIZING ROB SMITH TO SIGN THE MULTI-YEAR SUBRECIPIENT AGREEMENTS BASED UPON BERNIE YANNETTI'S REVIEW AND APPROVAL. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

SMITH, CHAIR OF FINANCE AND PERSONNEL, MADE A MOTION TO CONTINUE THE EMPLOYEE HEALTH BENEFIT PACKAGE RENEWING HIGHMARK BLUE SHIELD PPO BLUE QUALIFIED \$1600 100/80 GOLD PLAN, CAPITAL BLUE CROSS VISION 12/10 PLUS PLAN AND, UNITED CONCORDIA DENTAL FLEX PLAN. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- Smith asked Hartley to talk about Act 49 of 2024. Hartley advised under this act, a full-time police officer can buy back up to 5 years of previous full-time or part-time police work. It does not cost anything to the Borough. Hartley stated it is up to Council whether they want to participate in Act 49 of 2024. Council would like to more information on Act 49 of 2024.

SMITH, CHAIR OF FINANCE AND PERSONNEL, MADE A MOTION TO APPROVE TO ADVERTISE THE LAYOUT OF THE 2025 BUDGET. ELNAGGAR SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

SMITH, CHAIR OF FINANCE AND PERSONNEL, MADE A MOTION TO APPROVE THE AMERICA250PA RESOLUTION TO PROVIDE TO ADAMS COUNTY. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

PROPERTY/HIGHWAY COMMITTEE: Smith had nothing to report.

SAFETY COMMITTEE: Angstadt reported on.

**BIGLERVILLE POLICE DEPARTMENT
MONTHLY ACTIVITIES REPORT FOR
(September 2024)**

60	COMPLAINTS OR SERVICE CALLS	47	TRAFFIC STOPS		
41	TOTAL ARREST	39	TRAFFIC	2	CRIMINAL CHARGES
3	INVESTIGATIONS	36	WARNINGS	?	PSP HANDLED CALLS
962	TOTAL MILES TRAVELED	292.25	TOTAL HOURS WORKED		
139.25	Hartley	153	David		

COMPLAINTS / SERVICE CALLS	TRAFFIC ARREST	CRIMINAL ARREST
13 – Follow up investigations	13 – Max Speed	1 -DUI – General Impairment
6 – Information Requests	6 – Expired Inspection	1 – DUI – Highest Rate
4 – Assist L.E.	5 – Drivers Required to b Lic.	
4 – Domestic Disturbance	2 – Expired Registration	
3 – Assist EMS	2 – Driving Vehicle Safe Speed	
3 – Building Checks	1 – Child Restraint System	
3 – Foot Patrol	1 – Suspended Registration	
3 – Suspicious Activity	1 – Driving Under Susp. DUI	
2 – Megans Law Notifications	1 – Overtaking School Bus Light	
2 – Reportable Vehicle Crash	1 – Traffic Control Signals	
2 – Non-Reportable Vehicle Crash	1 – Limitations on Turning	
2 – Meeting	1 – School Zone	
1 – County Court	1 – Driving at Safe Speed	
1 – Departmental Services	1 – Required Financial Resp.	
1 – Parade Escort	1 – Careless Driving	
1 – Found Property	1 – Overtaking Vehicle on Right	
1 – Overdose	1 – Pedestrian in Crosswalk	
1 – Missing Person		
1 – Fraud		
1 – Suicide/Psych Patient		
1 – DUI Reportable Vehicle Crash		
1 – Theft		
1 – Traffic Hazard		
1 – Prisoner Transport		
1 – Warrant Service		

TYPE OF INVESTIGATIONS:

1	Burglary
1	Theft by Deception
1	DUI

TATUS OF INVESTIGATIONS FOR 2024

24	CLOSED ARREST
0	UNDER INVESTIGATION
4	CLOSED UNSOLVED
0	CLOSED UNFOUNDED
1	REFER TO OTHER AGENCY
1	CLOSED IN HOUSE

REPORTING OFFICER: CHIEF Craig A. Hartley

- Angstadt asked Hartley to speak about the police co-responder agreement. Hartley stated the co-responder is paid by WellSpan Health and costs the Borough nothing. The co-responder assists on calls with a mental illness case. Hartley suggested to have Bernie Yannetti review the agreement before it gets signed.

ANGSTADT MADE A MOTION TO ACCEPT THE CO-RESPONDER AGREEMENT WITH BERNIE YANNETTI'S APPROVAL. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

ORDINANCE COMMITTEE: Elnaggar reported on.

ELNAGGAR MADE A MOTION TO ADVERTISE THE SOLAR FARM ORDINANCE. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

CODE/ZONING ENFORCEMENT REPORT: See attached report.

**BIGLERVILLE ZONING/CODE ENFORCEMENT
MONTHLY ACTIVITIES REPORT FOR
(September 2024)**

COMPLAINTS

NAME	ADDRESS	NATURE OF COMPLAINT	DATE

List of Permits

NAME	ADDRESS	PERMIT	DATE APPLIED	DATE
	242 E York St	Deck		9/3/2024
	130 Rice Ave	Addition		8/27/2024

INVESTIGATIONS/INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	30 Penn St	Retail store. Notice sent. Owner agreed to comply as a yard sale. Weekends only.		

	36 N Main St	Demolition / Sent final notice to clean up.		Notice sent Citation issued Property was cleaned up
	301 E Hanover St	Tires,		Notice sent / Final notice sent. Deadline pending
	17 Fourth St	Junk and debris on porch and front yard		Notice sent. Property was cleaned up

VACANT PROPERTIES

NAME	ADDRESS	REASON	CITATION	DATE

SIDEWALKS INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
No sidewalks found to be in violation for 2024				

PAINT LIST

NAME	ADDRESS	REASON	DATE	OUTCOME

Signed By: *Wayne Smith*
Zoning/Code Enforcement Officer

MAYOR: Mayor Phil Wagner announced the following:

- Apple Harvest is the next two weekends in October 10/5-6 & 10/12-13.
- Free Turkey Drive-through dinner is November 23
- Christmas decorations will be hung the weekend after Thanksgiving.

OLD BUSINESS:

- Adams County COG July meeting minutes were provided.
- Ecker advised council the next round of Hometown Hero banners will soon be hung, there are about 24 of them. In order to hang the next round, the first round will be taken down and given to the families.

NEW BUSINESS: None.

A MOTION WAS MADE BY ELNAGGAR AND SECONDED BY ECKER TO PAY THE BILLS AND ADJOURN THE MEETING AT 7:41 p.m. MOTION CARRIED UNANIMOUSLY.

ACCOUNT TITLE:	GENERAL ACNB FUND with PLGIT	SEWER ACNB FUND with PLGIT	WATER ACNB FUND with PLGIT
BAL BRO FWD	\$120,995.47	\$79,177.52	\$75,637.72
DEPOSITS	\$72,114.88	\$814.05	\$1,751.36
SUB TOTALS	\$193,110.35	\$79,991.57	\$77,389.08
BILLS	\$40,667.74	\$29,613.81	\$18,553.84
TOTALS	\$152,442.61	\$50,377.76	\$58,835.24
PLGIT TRUST	\$716,355.85	\$410,951.33	\$33,375.78
TITLE:	SPECIAL PLGIT HIGHWAY TRUST FUND	CAPITAL RESERVE PLGIT TRUST FUND	PUBLIC SAFE POLICE PLGIT TRUST FUND
BAL BRO FWD	\$115,870.88	\$253,063.68	\$263.49
DEPOSITS	\$461.27	\$1,090.40	\$1.07
SUB TOTALS	\$116,332.15	\$254,154.08	\$264.56
BILLS	\$13,604.00	\$0	\$0
TOTAL TRUST (ONLY PLGIT)	\$102,728.15	\$254,154.08	\$264.56
ACCOUNT TITLE:	PAYROLL ACNB FUND (No PLGIT)	AUTHORITY ACNB FUND (No PLGIT)	AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)
BAL BRO FWD	\$2,329.66	\$7,739.05	\$4,917.94
DEPOSITS	\$43,131.96	\$5,542.04	\$3,633.02
SUB TOTAL	\$45,461.62	\$13,281.09	\$8,550.96
BILLS	\$41,794.12	\$5,541.72	\$3,633.02
TOTALS	\$3,667.50	\$7,739.37	\$4,917.94

Signed,

Kelly Marie Starner
Office Assistant