

REGULAR AGENDA FOR FEBRUARY 6, 2024 MEETING AT 7:00 P.M.

CALL TO ORDER OF REGULAR MONTHLY MEETING

SALUTE THE FLAG

ROLL CALL OF COUNCIL AND AUTHORITY

APPROVAL OF MEETINGS MINUTES:

- JANUARY 2, 2024 REGULAR COUNCIL MEETING MINUTES

OPPORTUNITY FOR CITIZENS TO BE HEARD:

- DEBRA NICASTRO – SNOW PLOW DRIVEWAY OPEN
- KIM LAUGHMAN - EROSION IN BACKYARD
- MIGUEL CALDERON - EROSION IN BACKYARD
- CHRIS MACBETH – BIGLERVILLE FIRE DEPT.
- ABBY AVERY – ADAMS CO SPCA
- STEPH BAUM – FOREVER LOVE CAT RESCUE

AUTHORITY: NICOLE REDDEN, CHAIR

- MOTION TO APPROVE THE INVOICE FROM GETTYSBURG & NORTHERN RAILROAD FOR THE BOROUGH TO MAINTAIN AND USE OF ONE 8-INCH SEWER PIPELINE THAT RUNS UNDER THE RAILROAD TRACKS SOUTH OF E HANOVER STREET.
- MOTION FOR NICOLE AND MICHAEL TO SIGN THE H2O PA AND SMALL WATER AND SEWER GRANT AGREEMENT THAT WAS AWARDED TO THE AUTHORITY IN THE AMOUNT OF \$49,725.00.

PLANNING COMMITTEE: JOHN ANGSTADT, CHAIR

- RIDGE RENTALS LAND DEVELOPMENT PLAN – EXTENDED UNTIL 2/28/24
 - MAKE A MOTION TO APPROVE THE EXTENSION FOR CANNER STORAGE EXTENDING TO 5/31/2024.

SEWER COMMITTEE: JANET GLIEM, CHAIR

- SEWER REPORT
- MOTION TO APPROVE THE QUOTE AND PURCHASE OF TOUCHSCREEN FOR THE CONTROL PANEL UPGRADE PACKAGE AT THE STP IN THE AMOUNT OF \$55,749.
- MOTION TO AUTHORIZE KPI TO PUT TOGETHER THE 2023 CHAPTER 94 REPORT. ONCE COMPLETE AUTHORITY WILL SIGN THE REPORT.
- MOTION TO AUTHORIZE NICOLE, CHAIR OF THE AUTHORITY AND MICHAEL, SECRETARY/TREASURER TO SIGN THE H2O PA AND SMALL WATER AND SEWER GRANT AGREEMENT THAT WAS AWARDED TO THE AUTHORITY IN THE AMOUNT OF \$49,725.00
- KNOUSE FOODS REACHED OUT TO THE BOROUGH TO ARRANGE FOR THE SAMPLES TO BE COLLECTED AT THE BOILER. THIS IS THE FOLLOW UP FROM THE MEETING THAT CRAIG ZACK AND KEVIN ATTENDED REGARDING THE DISCHARGE OF BOILER WASTEWATER. THE SAMPLES NEED TO BE TAKEN WHILE KEVIN IS PRESENT.

WATER COMMITTEE: NEIL ECKER, CHAIR

- WATER REPORT
- MAKE A MOTION TO APPROVE THE QUOTE FROM KINSLEY CONSTRUCTION IN THE AMOUNT OF \$720.50 FOR THE REPAIR OF THE SIDEWALK AT 116 W YORK STREET. THE REPAIR IS NEEDED FROM A REPAIR DUE TO A WATER LEAK.

PROPERTY/HIGHWAY COMMITTEE: ROBERT E. GUISE, CHAIR

- MOTION TO APPROVE THE STRAW VOTE ON SENDING AN EMAIL TO MICHAEL OLINGER FOR A MUTUAL SEPARATION OF THE SNOW PLOW CONTRACT.
- MAKE A MOTION TO ACCEPT THE QUOTE FROM GETTYSBURG BOROUGH FOR \$3300 TO PERFORM THE ANNUAL STREET SWEEPING

FINANCE/PERSONNEL COMMITTEE: ROB SMITH, CHAIR

- EXECUTIVE SESSION
- MAKE A MOTION TO APPROVE THE RENEWAL OF RAVE ALERT NOTIFICATION SOFTWARE. (MUST SELECT 1 YEAR, 3 YEAR OR 5 YEAR RENEWAL)
- MAKE A MOTION FOR EXONARATION OF 2023 REAL ESTATE, PER CAPITA, AND OCCUPANCY TAXES FOR BETH CORSON TOTAL AMOUNT OF \$8798.56.

SAFETY COMMITTEE: ROB PANTALEO, CHAIR

- POLICE REPORT
- UPDATE ON THE FERAL CATS IN THE BOROUGH

ORDINANCE COMMITTEE: MELINDA WARREN ELNAGGAR, CHAIR

- MOTION TO ADVERTISE BACKFLOW ORDINANCE – on hold.
- PARKING ORDINANCE – on hold

CODE/ZONING ENFORCEMENT REPORT: SEE ATTACHED REPORT

- UPDATE ON 36 N MAIN STREET – THE ABATMENT IS 80% COMPLETE.

MAYOR:

- CLOCK ON SQUARE UPDATE
- APARTMENTS ON SQUARE UPDATE

OLD BUSINESS:

- ADAMS COUNTY COG

NEW BUSINESS:

MOTION TO PAY BILLS and ADJOURNMENT:

UPCOMING REGULAR COUNCIL MEETING to be held on TUESDAY, MARCH 5, 2024, AT 7:00 P.M. TO BE HELD AT THE BIGLERVILLE BOROUGH OFFICE.

PRESIDENT'S REPORTS

- **We need to renew the Rave Alert notification subscription. Renewal expires March 1st. There are options for renewal. We can renew for 1 year (this is what we currently have) the cost for 1 year is \$1337.50, 3 year is an option the cost for 3 years is \$3,825 (\$1250 per year), and a 5 year is an option too and the cost for the 5 year is \$6,250 (1250 per year). We need to make a motion to continue with rave and include the years that we choose to renew. The office is happy using Rave, we have a lot of flexibility using this software and we send out a fair number of alerts notifying our residents.**
- **We received an updated quote from Aqua Aerobic Systems for the Touchscreen for Control Panel Upgrade Package for at the STP. See separate quote for a breakdown. The updated cost is \$55,749. The PA Small Water/Sewer Grant we received from DCED in the amount of \$49,725 will be put towards the purchase of this. The outstanding balance can be paid from the Capital Reserve that has been saved for the purchase of this upgrade.**
- **Update on 36 N Main Street – 80% of the abatement is complete. They were unable to fully complete due to the severity of the interior decay. They have notified Patel of such and are waiting on his communication.**
- **Gettysburg Borough agreed to sweep the streets for the Borough for 2024. They agreed to do it for the same price (\$3300) as last year. See attached quote. Jim Leshner, our Liquid Fuel Rep advised that we do not have to put this out to bid since the quote is \$3300.**
- **Jared at JDI is willing to plow the borough streets if a decision is made regarding voiding the Michael Olinger contract. See the email from Bernie on the contract and voiding the contract. See the attached revised contract that has been redone and is under review with Bernie after his suggestions.**
- **Canner Storage is requesting an extension to 5/31/24. There extension expires on 2/28/24. (See attached letter)**
- **Support letters were mailed to Torren Ecker and Doug Mastriano for support for the E York St project and getting the CDBG Grants and the DCED requirements arranged so the Borough can continue to move forward without delays.**
 - **Torren Ecker's office called in response the letter, and they cannot make this happen any sooner unfortunately.**
- **Michael Olinger's response to the email sent to him for terminating the contract. "I do not agree to terminating the contract. We can finish the season and mutually part ways after the completion of the contract." See attached email chain.**
- **Beth Corson Exoneration – Real Estate is \$6,583.47, Per Capita is \$1232.00 and OCC is \$983.09. Total is \$8,798.56.**

ANNOUNCEMENTS

- ***PSAB provided the 2024 bidding thresholds increase. They are as follows:***
 - ***Purchases and contracts below \$12,600 require no formal bidding or written/telephonic quotations.***
 - ***Purchases and contracts between \$12,600 and \$23,000 require three written/telephonic quotations.***
 - ***Purchases and contracts over \$23,000 require formal bidding.***
- ***Kelly Shaffer will be attending the Grants Workshop for Adams County local government officials and staff on February 13, 2024 10am – 11:30am hosted by Senator Doug Mastriano. The event will take place at Adams Co Emergency Service Center. The workshop will be conducted by Joe Marsicano, our Senate Resource & Funding Specialist. He will provide a grant overview followed by questions and answers time. Any of you are welcome to attend as well. Please let me know, I need to RSVP for this event.***
- ***The 2024 PSAB Annual Conference is approaching. Registration for the 112th Annual Conference is now underway. The PSAB conference is going to be held June 2-5,2024 in Hershey, PA. If anyone would like to attend, please let Kelly know she will get you registered.***