

President Neil Ecker called the September 5, 2023 regular council meeting of the Biglerville Borough Council to order at 7:10 p.m.

The following council members were present: Neil Ecker, John Angstadt, Robert Smith, Robert Pantaleo, Janet L. Gliem, Robert E. Guise (phoned in), and Mayor Phil Wagner. Melinda Warren-Elnaggar was absent.

The following guests were present: Chris Macbeth, Biglerville Fire Department; Torren Ecker, PA State Representative; Kevin Bollinger, Sewer Operator; Chief Craig Hartley

GLIEM MADE A MOTION TO APPROVE AUGUST 1, 2023 REGULAR MEETING MINUTES. PANTALEO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The council discussed the prior zoning map change at the hearing that took place at 6:45 p.m. prior to the regular council meeting. The council had no further questions or concerns regarding the rezoning of 125 Fourth Street from the Commercial district to Industrial district.

PANTALEO MADE A MOTION TO APPROVE THE REZONING OF 125 FOURTH STREET FROM COMMERCIAL TO INDUSTRIAL SECONDED BY ANGSTADT. ROLL CALL VOTE: ECKER – YES, GLIEM – YES, GUISE – YES, PANTALEO – YES, ANGSTADT – YES, SMITH – NO (ELNAGGAR – ABSENT). MOTION CARRIED UNANIMOUSLY.

OPPORTUNITY FOR CITIZENS TO BE HEARDS:

- Torren Ecker, PA State Representative presented Sandi Vazquez with a State Citation award for her 31 years of dedication to the Biglerville Borough. Sandi is retiring as of Sept 28, 2023.
- Chris Macbeth, Fire Chief at Biglerville Fire Department attended the meeting to discuss the 2024 budget for the fire department. MacBeth advised that they are looking to receive a state grant to help upgrade from battery to hydraulic and to upgrade equipment. Chris asked about better pressure at the borough's fire hydrants. Bollinger commented and said that there will be more volume, not necessarily more pressure.

MacBeth exited the meeting.

PROPERTY/HIGHWAY COMMITTEE: Bobby Guise advised that there were zero bids for the upcoming winter. Guise asked Hartley to explain the discussion he was going to present to Butler Township. Hartley spoke to the newly nominated candidate who may begin his term in January regarding the potential of Butler Township plowing the borough roads. Hartley explained the two different ways that it could be handled with Butler. Hartley mentioned that if the council were good with it, he would attend the upcoming Butler Township Meeting and present the ideas. The council had a brief discussion about this option.

GUISE MADE A MOTION TO HAVE CHIEF HARTLEY ATTEND THE BUTLER TOWNSHIP MEETING AND SPEAK TO THEM ABOUT THE SNOW PLOWING IDEAS FOR THE UPCOMING WINTER. SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.

SEWER COMMITTEE: Gliem read the sewer report.

- Treated total 3,912,000 gallons
- Average per day 126,000 gallons
- Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples
- Weekly nitrate-nitrite & total nitrogen samples
- Monthly Copper & Final Hardness samples
- We had issues with the decant valve actuator for tank #2. We replaced the actuator motor to fix the problem and got back online the same day.
- We had one rack of the UV that was not lighting. Found to be a fuse problem, and got it fixed.

Kevin Bollinger
Water/Sewer Operator

Gliem explained that the borough received a letter from Thomas Brothers Country Store and Museum requesting an extension on water sewer rental charges that are to begin on October 1, 2023. They have not started paying yet. Gliem asked if the council wants to give them another extension. After a brief discussion. Council agreed that if apartments are rented prior to the one-year date of Sept 5, 2025 the billing will begin

GLIEM MADE A MOTION TO GRANT EXTENSION TO THOMAS BROTHERS COUNTRY STORE AND MUSEUM FOR ONE YEAR BUT IF WE ISSUE AN OCCUPANCY PERMIT, THEY WILL START TO PAY AT THAT TIME. MOTION SECONDED BY SMITH. MOTION CARRIED UNANIMOUSLY.

WATER COMMITTEE: Smith read the water report.

In August, our water system pumped a total of 2,536,000 gallons averaging 81,806 gal/day. That is an 4.2 % decrease from July 2023 and a 10.1 % decrease from August 2022.

August's bacteria samples were taken on the 1st at 110 South Main Street (7-11 store), 38 West York Street. (Adams County Surplus), 366 Arendtsville Road (Nutrien)

August had two final water meter readings, 50 Ditzler Ave. and 186 West York Street.

Doug has a quote from Ketterman's Electric for adding two emergency generator receptacles at Wells #6 & #7 to accommodate the 60 KW generator. Years ago we paid Klinefelter's Electric to wire from the electrical panels inside the well houses to exterior electrical boxes., then we bought the Army surplus generator and it's ready to go, the receptacles are the last thing we need to use the generator in an emergency. \$ 10,862.00. This is a lot of money, but if there is a real power outage this will be a valuable asset. Doug thinks money is budgeted under line item 448.60. Doug needs councils' approval to proceed.

Water /Wastewater Operator
Doug Hays

SMITH MADE A MOTION TO APPROVE KETTERMAN ELECTRIC QUOTE FOR ADDING TWO EMERGENCY GENERATOR RECEPTACLES AT WELL #6 & 7. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY

Smith Reported the following:

- Ecker and Tim Knoebel were able to attend the August 23rd Adams County Commissioner's meeting to represent the 2023 application for the CDBG funding submitted for the East York Street project. The meeting was productive, and the Borough should be in great shape for the sizable award based on it being the only legitimate application submitted this year. Ecker added to Smith's comments that the borough was the only municipality that submitted the paperwork.
- We continue to wait for the actual award and the count for the CDBG funding. In addition, the results of the COVID ARPA H2O PA and Small Water and Sewer Systems applications should be announced at the CFA Board meeting later this month.

FINANCE/PERSONNEL COMMITTEE:

President Ecker called an Executive Session regarding personnel at 8:15 p.m. and returned to the regular session at 9:05 p.m.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO ACCEPT THE PMRS ORDINANCES AND AGREEMENTS FOR THE CHANGES TO THE POLICE AND NON-UNIFORM PLANS. THIS WAS SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO ACCEPT THE MMO'S FOR THE 2023 PMRS PENSION AMOUNTS FOR POLICE, NON-UNIFORM & NON-UNIFORM CASH ACCOUNTS. THIS WAS SECONDED BY SMITH. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO APPROVE THE IGS ELECTRIC PRICE FOR 24 MONTHS AT .06450 PER KWH. THE MOTION WAS SECONDED BY SMITH. MOTION CARRIED UNANIMOUSLY.

- Ecker advised the council that Musselman & Creager suggested to update our QuickBooks. Setup needs to be done. It explained it is necessary for our auditors.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO ACCEPT THE QUOTE FROM MUSSELMAN & CREAGER FOR THE QUOTE TO SET UP SEPARATE ACCOUNTS IN QUICKBOOKS FOR NO MORE THAN \$2400. THIS WAS SECONDED BY GLIEM. MOTION CARRIED UNANIMOUSLY.

- Ecker advised that Vazquez will be retiring as of 9/28 and we need to appoint Shaffer to Secretary/Treasurer along with other duties.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO APPOINT SHAFFER TO SECRETARY/TREASURER AND OFFICE MANAGER, COG REPRESENTATIVE, RIGHT TO KNOW OFFICER, AUTHORITY (VIEW ONLY) PERSON FOR ACNB AND TO PENNVEST FOR THE LOAN DOCUMENTS. THIS WAS SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.

SAFETY COMMITTEE: Pantaleo stated he has no questions on the Police Report. Chief Hartley reported:

- Applying for a grant for traffic cameras. They read license plates from a mounted position.
Hartley added that he is going to add Tasers and a message board to the grant.

ORDINANCE COMMITTEE: Smith reported on the following:

- Mayor and Elnaggar met with Bernie Yannetti regarding the animal ordinance. Bernie discussed that it will not apply to this case but will be revisited later.
- Smith requested a motion be made to approve the amendment of the Property Maintenance Code.
- Parking ordinance is on hold

A MOTION WAS MADE BY SMITH, TO ACCEPT THE AMENDMENT OF THE PROPERTY MAINTENANCE CODE ORDINANCE. THIS WAS SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.

**BIGLERVILLE ZONING/CODE ENFORCEMENT
MONTHLY ACTIVITIES REPORT FOR
(August 2023)**

COMPLAINTS

NAME	ADDRESS	NATURE OF COMPLAINT	DATE
	3 Fifth St	Occupancy	08/31/23
	5 Fifth St	Occupancy	08/31/23
	7 Fifth St	Occupancy	08/31/23
	9 Fifth St	Occupancy	08/31/23
	186 W York St	Occupancy	08/17/23

INVESTIGATIONS/INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	63 Fourth St	Junk and debri 63 Fourth St		Council issued 6 month extension.
	63 Fourth St & Third St	Grass and weeds.	06/28/23	Sent notice. Property was not cleaned and so could not mow grass and weeds.
	Growers' property on Third St.	Junk and debri		Council issued 6 month extension.
	Growers' property on Third St.	Grass and weeds.	6/28/23	Sent notice. Property was not cleaned up and so could not mow grass and weeds.
	36 N Main St	Condemned building		Council issued 90 day extension.
	36 N Main St	Grass and weeds		Sent notice
	208 E York St	Blocking sidewalks		Sent notice / Mayor
	33 High St	Vehicle 1n front yard		Sent notice / vehicle was removed
	42 Marie Ln	Junk and debri		Sent notice / junk was removed
	50 Penn St	Grass and weeds along Hanover St	7/28/23	Sent Notice / Property was mowed
	46 Penn St	Grass and weeds	7/28/23	Sent Notice Property was mowed

Signed By:

**Wayne Smith
Zoning/Code Enforcement Officer**

•**MAYOR: Mayor Wagner announced the following:**

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- trick-or-treat will be October 31st.
- He made a request to the Legion for speed sign

OLD BUSINESS: Shaffer provided the minutes from the June COG meeting.

NEW BUSINESS:

- Ecker, as Chair of Finance and Personnel announced the Resignation for Authority member Richard Mountfort and appointing Frederick Nelson to be the replacement.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO ACCEPT THE RESIGNATION OF THE SEWER AND WATER AUTHORITY MEMBER MOUNTFORT AND APPOINTING NEW MEMBER FREDERICK NELSON TO THE SEWER AND WATER AUTHORITY WITH THE TERM ENDING 1/2026. THIS WAS SECONDED BY SMITH. MOTION CARRIED UNANIMOUSLY.

- Pantaleo asked the council to make a motion to commit to the NAREMA emergency truck. He advised that NAREMA would like to know how many boroughs and townships are in on the truck. He mentioned that Chris Macbeth, Fire Chief at Biglerville will be speaking to his council about storing the truck at the fire hall.

A MOTION WAS MADE BY PANTALEO TO COMMIT TO THE NAREMA EMERGENCY TRUCK AND SHARE COSTS WITH OTHER MUNCIPALTIES.THIS WAS SECONDED BY SMTIH. MOTION CARRIED UNANIMOUSLY.

**BIGLERVILLE POLICE DEPARTMENT
MONTHLY ACTIVITIES REPORT FOR
(AUGUST 2023)**

60	COMPLAINTS OR SERVICE CALLS	85	TRAFFIC STOPS		
65	TOTAL ARREST	53	TRAFFIC	12	CRIMINAL
5	INVESTIGATIONS	44	WARNINGS	8	PSP HANDLED CALLS
1,584	TOTAL MILES TRAVELED	355.5	TOTAL HOURS WORKED		
Hartley Hours Worked	180.0				
David Hours Worked	175.5				

COMPLAINTS / SERVICE CALLS	TRAFFIC ARREST	PAGE 69 CRIMINAL ARREST
20 – Follow Up Investigations	28 – Maximum Speed Limits	DUI - General Alcohol
4- Welfare Checks	2 – Drivers Required to be License	DUI – General Drugs
3 – Domestic Disturbance	9 – Expired Inspections	DUI Alcohol Highest Rate
3 – Suspicious Activity	6 – Expired Registration	DUI - Metabolite
3 – Abandoned Vehicle	3 – Suspended Registration	DUI – Drugs & Alcohol
2 – Assist EMS	1 – Duties at Stop Sign	2 – Disorderly Conduct
2 – Assist PD	1 – Change of Address	Drug Possession - Marijuana
2 – Criminal Mischief	1 – Req. Financial Responsibility	Drug Possession – Paraphernalia
2 – County Court	1 - Driving Under suspension DUI	Drug Possession – Psilocybin
2 – Hit & Run	1 - Driving Under Suspension	Mushrooms
2 – Thefts		Driving Under Suspension -
2 - Fraud		DUI 4 th Offense
2 – Traffic Complaint		Tobacco in Schools Prohibited
1 – Harassment		
1 – Traffic Complaint		
1 – Burglar Alarm		
1 – Building Check		
1 – Departmental Service		
1 – Assault in Progress		
1 - Burglary		
1 – Pornography- Categorized by 911		
1 - Information		
1 - Civil		
1 – Warrant Service		
1 – Tobacco Violation		

TYPE OF INVESTIGATIONS:

1	Criminal Mischief
1	Theft by Unlawful Taking
1	Possession of Drugs/ Paraphernalia
1	Tobacco in Schools Prohibited
1	Driving Under Suspension DUI Related 4th Offense

STATUS OF INVESTIGATIONS FOR 2023

20	CLOSED ARREST
4	UNDER INVESTIGATION
4	CLOSED UNSOLVED
1	CLOSED UNFOUNDED
1	REFER TO OTHER AGENCY
2	CLOSED IN HOUSE

REPORTING OFFICER: CHIEF Craig A. Hartley

A MOTION WAS MADE BY GLIEM AND SECONDED BY PANTALEO TO PAY THE BILLS AND ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY AT 9:30 p.m.

ACCOUNT TITLE:	GENERAL ACNB FUND with PLGIT	SEWER ACNB FUND with PLGIT	WATER ACNB FUND with PLGIT
BAL BRO FWD	\$91,013.75	\$81,208.65	\$38,253.21
DEPOSITS	\$120,573.14	\$74,345.01	\$51,451.07
SUB TOTALS	\$211,586.89	\$155,553.66	\$89,704.28
BILLS	\$131,645.87	\$63,943.19	\$35,687.12
TOTALS	\$79,941.02	\$91,610.47	\$54,017.16
PLGIT TRUST TITLE:	\$682,779.65 SPECIAL PLGIT HIGHWAY TRUST FUND	\$407,458.20 CAPITAL RESERVE PLGIT TRUST FUND	\$82,924.25 PUBLIC SAFE POLICE PLGIT TRUST FUND
BAL BRO FWD	\$101,482.9	\$233,334.14	\$249.24
DEPOSITS	\$470.02	\$1,084.72	\$1.08
SUB TOTALS	\$101,952.92	\$234,418.86	\$250.32
BILLS	0	0	0
TOTAL TRUST (ONLY PLGIT)	\$101,952.92	\$234,418.86	\$250.32
ACCOUNT TITLE:	PAYROLL ACNB FUND (No PLGIT)	AUTHORITY ACNB FUND (No PLGIT)	AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)
BAL BRO FWD	\$1,409.23	\$7,734.98	\$4,917.94
DEPOSITS	\$62,974.01	\$11,083.79	\$7,266.04
SUB TOTAL	\$64,383.24	\$18,818.77	\$12,183.98
BILLS	\$56,002.07	5,541.72	\$3,633.02
TOTALS	\$8,81.17	\$13,277.05	\$8,550.96

Signed,

Sandra L. Vazquez
Secretary/Treasurer