

Council President Robert Smith called the June 4, 2024 regularly scheduled council meeting of the Biglerville Borough Council to order at 7:00 p.m. with the following in attendance:

Borough Council Members - Robert Smith, John Angstadt, Janet L. Gliem, Robert Pantaleo and Robert E. Guise

Mayor Phil Wagner

Borough Staff - Doug Hays; Water Operator, Police Chief Craig Hartley

Following guests - Ricky Whitmore; Adams County Conservation District, Daniel Wise; Henry Street Pretzels,

Absent from the meeting: Neil Ecker, Melinda Warren-Elnaggar

PLEDGE OF ALLEGIANCE: President Robert Smith led those present in the Pledge of Allegiance.

ANGSTASDT MADE A MOTION TO APPROVE MAY 7, 2024 REGULAR MEETING MINUTES. PANTALEO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

OPPORTUNITY FOR CITIZENS TO BE HEARD:

- Ricky Whitmore, coordinator for Adams County Conservation District advised council that he is working with a couple residents who have reached out to him as a group on the erosion issues with streams on S Main Street. He is working with the Fish and Boat Commission to get designs laid out for a restoration project. Whitmore and the Fish and Boat Commission have discussed ways to help with the issues so it does not get any worse than it already is. Discussions of installing a stormwater catch basin from where the erosion issues are behind 161 S Main St or at 112 S Main St. The project would include bank grading and a gentle slope and more access to the flood plain. Every year Whitmore has access to grants. He will be able to write a grant to cover all construction costs. No cost to the Borough. Whitmore requests that the residents will need to cover the costs for the permit fees. They will be working with the residents directly of the area of the work to be completed. The Borough will not be involved with the process Whitmore commented. Whitmore said that he will take care of the contracting and permitting of the project. Whitmore wanted to present the project in case there is anything stormwater related down the road. Whitmore was asked to keep the Borough office updated on the project.
- Daniel Wise advised council that he is purchasing the Knouse Foods factory and going to be making hard and soft pretzels. Wise advised that they are going to reopen the factory. Wise mentioned that he foresees in the future they will have one construction project and that will be for a big cooler. They are going to start the production process with two lines. Wise said they will be utilizing the rail and shipping by train and shipping as much as possible. Wise mentioned they would like to start production eight months from now, they are ordering machines and until they arrive and get setup it could be up to eight months. Wise mentioned that he would provide the Borough with his engineer's information after Hays asked about the water consumption and wastewater discharge of the future business. Wise mentioned they hope to settle in early August if not before. Wise also stated the Borough office can continue to reside at 33 Musselman Avenue.

Ricky Whitmore and Daniel Wise exited the meeting.

PLANNING COMMITTEE: Angstadt reported:

- Angstadt reported that the Ridge Rentals land development revised plans for E. Hanover St. have been received by KPI and they are in the process of reviewing the plans and will have comments on the plans in time for the July meeting.

SEWER COMMITTEE: Gliem reported on:

- Gliem read the May sewer report.

- Treated total 6,174,000 gallons

- Average per day 199,000 gallons

- Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples

- Weekly nitrate-nitrite & total nitrogen samples

- Monthly Copper & Final Hardness samples

- Chamberlain & Wingert was here on the 13th and 14th to dig up (hydro-vac) and replace both blower lines for the SBR tanks. We replaced the 6” steel lines that were rusted out in places, with 6” Schedule 80 pipe and fittings.

Kevin Bollinger

Water/Sewer Operator

- Gliem advised that KPI has begun the process of renewing the NPDES permit.

WATER COMMITTEE: Smith reported on, Ecker was absent

- Smith read the May water report

In May, our water system pumped a total of 2,680,000 gallons averaging 83,032 gal/day. That is a 4.1 % decrease from May 2023 and a 5.8 % increase from April 2024.

May’s bacteria samples were taken on the 1st at 33 Musselman Ave. (Boro office), 374 Heidlersburg Road (G.V.M.), and 363 Arendtsville Road (Nutrien)

In May we had one final water meter reading, 270 Arendtsville Road

The second round of residential backflow dead line was April 30th. Doug wants to move on to the 3rd round. We have a list of properties ready, if council is ready to move forward.

In May, we had two water leaks on service laterals on the customers’ side of the curb stop, this repair is the customers to repair. 242 East York Street and 60 Franklin Street. One had the leak fixed in three days, which is great, the other took three weeks to get a plumber in. Ordinances 26-206 and 26-207 that enforces this situation is vague. We need clarity for a time dead line to make these types of repairs.

- Smith asked Hays why he is requesting changing the water ordinance. Hays stated that the ordinance is very vague and when there is a water leak on the customers side, we need to provide a time frame for completion. The way the ordinance reads now there is no time frame. Hays mentioned he would like it to be 10 days to complete the water leak and if not repaired by the 10 days or the Borough can shut the water off. Water leaks effect the Borough’s water consumption. Hays stated. Hays mentioned that Kelly and I will write something up. Shaffer will contact Mindy with the draft that Hays and Shaffer come up.
- Smith mentioned that phase 3 of backflow is ready to go.

SMITH, CHAIR OF FINANCE AND PERSONNEL MADE A MOTION TO APPROVE RESIDENTIAL PHASE 3 BACKFLOW LIST FOR COMPLIANCE OF THE BACKFLOW PROGRAM. PANTALEO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY

FINANCE/PERSONNEL COMMITTEE: Smith reported on

- Smtih mentioned that Craig needs to become an open records officer for the police department for the general orders policy.

SMITH, CHAIR OF FINANCE AND PERSONNEL MADE A MOTION TO APPOINT CHIEF CRAIG HARTLEY AS THE OPEN RECORDS OFFICER FOR THE POLICE DEPARTMENT, HE WILL HANDLE ALL POLICE RELATED REQUESTS. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- Smith discussed with council about the recent House Bill 1632, that has been passed by the House. He asked if council wants to send a letter to Senator Mastriano stating that the bill could be impactful to the Borough if passed due to an increase in worker’s compensation. Council concurred that the letter should be sent.

PROPERTY/HIGHWAY COMMITTEE: Guise reported on

- Guise advised that the Borough received three quotes for the resurfacing project for Cemetery Road. Guise stated that all three are different. There was discussion among council if they should conduct the project. Shaffer advised council that they can use Liquid Fuel money for the project even though Cemetery Road is not an ordained Road of the Borough. Council concurred that the project needs to happen. Quotes were reviewed by council.

GUISE MADE A MOTION TO APPROVE THE QUOTE FROM C.E. WILLIAMS IN THE AMOUNT OF \$9,850 TO RESURFACE CEMETERY ROAD. PANTALEO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- Guise requested that the parking for Main St be added to the July agenda.

SAFETY COMMITTEE: Pantaleo had nothing to report.

**BIGLERVILLE POLICE DEPARTMENT
MONTHLY ACTIVITIES REPORT FOR
(MAY 2024)**

44	COMPLAINTS OR SERVICE CALLS	47	TRAFFIC STOPS
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46	TOTAL ARREST	35	TRAFFIC	11	CRIMINAL CHARGES
6	INVESTIGATIONS	33	WARNINGS	?	PSP HANDLED CALLS

875	TOTAL MILES TRAVELED	290.75	TOTAL HOURS WORKED	
113	Hartley	177.75	David	

COMPLAINTS / SERVICE CALLS	TRAFFIC ARREST	CRIMINAL ARREST
12 – Follow up Investigations	22 – Max Speed	1–Contraband Prohibited Prison
5 – Burglar Alarms	2 – Expired Inspection	1 – Terroristic Threats
2 – Noise Complaints	2 – Careless Driving	1- Institutional Vandalism
3 – Active Domestic Disturbances	2 – Reckless Driving	1- Obstruction Admin of Law
1 – Welfare Check	2 – Suspended License	2 – Accidents Attended vehicles
1 – Disorderly Conduct	2 – Expired Registration	1- DUI - Drugs
1 – DUI Complaint	1 – Drivers Req to be Licensed	1- Possession Heroin
1 – Fraud Complaint	1 – Change of Address	1–Possession Drug Paraphernalia
2 – Assist EMS / Law Enforcement	1 – Suspended Registration	2- Disorderly Conduct
1 – Criminal Mischief		
1 – Criminal Mischief		
1 – County Court		
1 – Special Event		
1 – Theft Report (Non-Active)		
1 – Assault Report (Non-Active)		
2 – Hit & Run Reports		
1 – Found Property		
1 – PFA Violation		
1 – Missing Person Complaint		
1 – Runaway		
1 – Trespassing		
1 – Traffic Hazard		
1 – Public Utility Dispatch		
1 – Vehicle Lockout		
1 – Suspicious Activity		

TYPE OF INVESTIGATIONS:

1	DUI, Contraband at Prison, Obstruction, Accidents involving attended Property
1	DUI
1	Accidents Involving Attended Property
1	Harassment
2	Assault / Disorderly Conduct

STATUS OF INVESTIGATIONS FOR 2024

<u>21</u>	CLOSED ARREST
<u>0</u>	UNDER INVESTIGATION
<u>2</u>	CLOSED UNSOLVED
<u>0</u>	CLOSED UNFOUNDED
<u>0</u>	REFER TO OTHER AGENCY
<u>1</u>	CLOSED IN HOUSE
<u>1</u>	Closed Victim Refused to Cooperate

REPORTING OFFICER: CHIEF Craig A. Hartley

ORDINANCE COMMITTEE: Smith had nothing to report, Elnaggar was absent.

CODE/ZONING ENFORCEMENT REPORT: See attached report.

**BIGLERVILLE ZONING/CODE ENFORCEMENT
MONTHLY ACTIVITIES REPORT FOR
(May 2024)**

List of Permits

NAME	ADDRESS	PERMIT	DATE APPLIED	DATE
	15 S Main St	Mex Store		05/09/24
	60 Kristy Lane	New Home		05/16/24
	81 S Main St	Solar Panels		05/23/24
	183 N Main St (units 1-13)	Occupancy		05/30/24

INVESTIGATIONS/INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	301 E York St	Tires/ sent notice	5/9	
	36 N Main St	Demolition / sending notice to clean up		

Signed By:

Wayne Smith
Zoning/Code Enforcement Officer

MAYOR: Mayor Phil Wagner announced the following:

- Community yard sale was a success. We will continue it next year and have the 5th annual.
- Fire Department is changing their meeting nights from Wednesday nights to Tuesday nights. This will allow for some folks to attend the meeting who cannot on Wednesdays.
- Interfaith Housing Alliance still does not have a contract with Thomas Bros to rent the apartments. They are still waiting on this.

OLD BUSINESS:

- Adams County COG meeting minutes were provided.

NEW BUSINESS: Nothing to report.

A MOTION WAS MADE BY GUISE AND SECONDED BY PANTALEO TO PAY THE BILLS AND ADJOURN THE MEETING AT 8:05 p.m. MOTION CARRIED UNANIMOUSLY.

ACCOUNT TITLE:	GENERAL ACNB FUND with PLGIT	SEWER ACNB FUND with PLGIT	WATER ACNB FUND with PLGIT
BAL BRO FWD	\$98,960.93	\$48,458.78	\$46,133.47
DEPOSITS	\$251,316.38	\$59,530.32	\$43,166.36
SUB TOTALS	\$350,277.31	\$107,989.10	\$89,299.83
BILLS	\$36,319.83	\$36,610.83	\$40,996.26
TOTALS	\$313,957.48	\$71,378.27	\$48,303.57
PLGIT TRUST TITLE:	\$554,449.54 SPECIAL PLGIT HIGHWAY TRUST FUND	\$438,609.29 CAPITAL RESERVE PLGIT TRUST FUND	\$57,712.60 PUBLIC SAFE POLICE PLGIT TRUST FUND
BAL BRO FWD	\$116,195.75	\$248,526.62	\$259.02
DEPOSITS	\$523.20	\$1,137.08	\$1.12
SUB TOTALS	\$116,718.95	\$249,663.70	\$260.14
BILLS	\$2,400.00	0	0
TOTAL TRUST (ONLY PLGIT)	\$114,318.95	\$249,663.70	\$260.14
ACCOUNT TITLE:	PAYROLL ACNB FUND (No PLGIT)	AUTHORITY ACNB FUND (No PLGIT)	AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)
BAL BRO FWD	\$2,322.42	\$7,738.00	\$4,917.94
DEPOSITS	\$41,597.59	\$11,083.67	\$7,266.04
SUB TOTAL	\$43,920.01	\$18,821.67	\$12,184.01
BILLS	\$41,819.09	\$11,083.44	\$7,266.04
TOTALS	\$2,100.92	\$7,738.23	\$4,917.94

Signed,

Kelly L Shaffer
Secretary/Treasurer