

President Neil Ecker called the January 3, 2023 regular council meeting of the Biglerville Borough Council to order at 7:00 p.m.

The following council members were present: Neil Ecker, John Angstadt, Robert Pantaleo, Janet L. Gliem, Melinda Warren Elnaggar, Robert Smith, and Mayor Phil Wagner. Robert E Guise, phoned in for the meeting.

Guests: Craig Zach, KPI; Kevin Bollinger, Sewer Operator; Kelly Shaffer, Office Assistant.

ANGSTADT MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES FOR DECEMBER 6, 2022 MINUTES AND ELNAGGAR SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

OPPORTUNITY FOR CITIZENS TO BE HEARD: None.

PLANNING COMMITTEE: Angstadt asked Zack to discuss the outstanding items on the Bennett Subdivision plan. Zack explained to council the procedure for vacating the requested two (2) alleys on this subdivision plan. Council can hold the public hearings before they would vote on the subdivision plan. Council concurred to hold the public hearing on 2/7/23 at 6:45 p.m. The secretary will advertise this hearing and Code Enforcement Officer will post the properties, as required.

A MOTION WAS MADE BY ANGSTADT AND SECONDED BY PANTALEO TO AGREE FOR BIGLERVILLE BOROUGH COUNCIL TO HOLD A PUBLIC HEARING FOR THE TWO ALLEYS TO BE VACATED. THE PUBLIC HEARING WILL BE HELD ON 2/7/23 AT 6:45 P.M. AND IT WILL BE ADVERTISED. MOTION CARRIED UNANIMOUSLY.

SEWER COMMITTEE: Gliem read the sewer report.

- Treated total 9,142,000 gallons

Average per day 295,000 gallons

- Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples

- Weekly nitrate-nitrite & total nitrogen samples

- Monthly Copper & Final Hardness samples

SEWER COMMITTEE: Gliem read the sewer report.

- We had a chemical line freeze and break this month. We were able to get it back online and thawed out within a few days.

Kevin Bollinger
Water/Sewer Operator

Discussion on the West York Street sinkhole, KPI reported that the detour plan was submitted to PennDot, and Justice Excavating is reviewing the materials (pipe) to be used since what was designed will not work. Zack stated that as soon as materials are received, the work can be started by Justice.

WATER COMMITTEE: Smith read the water report.

In December our water system pumped a total of 2,615,000 gallons averaging 84,355 gal/day. That's an 2.2 % increase from November 2022 and a 21.0 % decrease from December 2021.

December's bacteria samples were taken on the 6th at 110 South Main Street (7-11 store), 33 Musselman Ave. (Boro office), and 38 West York Street (Adams County Surplus).

In December, water meters were read for the fourth quarter.

Water /Wastewater Operator
Doug Hays

Gliem discussed with Bollinger the amount of water pumped vs. sewer treated and Bollinger reported that the sewer plant still has infiltration.

Zack reported to the council that he met with PennDot, Columbia Gas, and borough employees on the East York Street water replacement project. All entities suggested that putting in the water pipe first is a benefit to everyone. PennDot is requiring that the borough water line replacement project be done before they start their roadwork. Zach discussed with Columbia Gas that there may be a bond required for the work to be done on the borough streets. Discussion on the borough's funding and dates for the PennVest loan decision (expected 1/12/23) and grant decisions (expected in June 2023).

Smith asked Pantaleo to discuss the information that he found on backflow preventors. Pantaleo stated that the type of valve could be different types for residential properties. Property owners will need to shop around for the best price because the borough council may not provide pricing to customers.

FINANCE/PERSONNEL COMMITTEE: Neil Ecker reported that borough representatives need to be appointed/reappointed for 2023 on various committees, as listed below.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, AND SECONDED BY GLIEM TO REAPPOINT ANGSTADT AND PANTALEO AS YORK ADAMS TAX BUREAU (YATB) AND ADAMS COUNTY TAX COMMITTEE (ACTCC) REPRESENTATIVES FOR BIGLERVILLE BOROUGH. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, AND SECONDED BY ELNAGGAR TO REAPPOINT PANTALEO AND ROBERT SMITH AS NORTHERN ADAMS REGIONAL EMERGENCY MANAGEMENT AGENCY (NARMEA) REPRESENTATIVES FOR BIGLERVILLE BOROUGH. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, AND SECONDED BY ELNAGGAR TO REAPPOINT VAZQUEZ AND WAGNER AS ADAMS COUNTY COUNCIL OF GOVERNMENTS (COG) REPRESENTATIVES FOR BIGLERVILLE BOROUGH. MOTION CARRIED UNANIMOUSLY.

Ecker announced that NAREMA has given us updated information on the NAREMA Truck. Council discussed but had no response in this meeting.

Ecker discussed with the council the purchase of meeting chairs, table, and rug since we are moving the borough office over to the sunroom. He suggested for the council to use ARRF County money to pay for these items but will report back to the council at the next meeting.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, AND SECONDED BY SMITH TO SPEND NOT MORE THAN \$4,000 FOR THE OFFICE EQUIPMENT ABOVE ON TABLES AND CHAIRS. MOTION CARRIED UNANIMOUSLY.

President Ecker called an executive session regarding Personnel at 7:36 p.m. and returned to the regular meeting at 8:19 p.m.

PROPERTY/HIGHWAY COMMITTEE: Guise asked Bollinger about a sign that has been repaired for the school zone.

SAFETY COMMITTEE: Pantaleo had no questions for the Police Report.

Chief Hartley was given thanks for a good job during 2022 and the statistics report was accepted.

Chief Hartley reported that the first round of PCCD grants was announced. Our borough did not receive any award but there will be a second round on March 8, 2023. The body cameras will be received in two (2) weeks. Hartley requested permission to pay subscriptions that were budgeted for 2023. They were for Chief's Association, Total Tech Solutions for Microsoft 365.

A MOTION WAS MADY BY PANTALEO AND SECONDED BY SMITH TO APPROVE THE SUBSCRIPTIONS ON THE BUDGET FOR THE POLICE DEPARTMENT FOR 2023. MOTION CARRIED UNANIMOUSLY.

ORDINANCE COMMITTEE: Elnaggar reported that the Act 57 Ordinance was advertised and was reviewed by Yannetti and is ready to be voted on by the council.

A MOTION WAS MADE BY ELNAGGAR AND SECONDED BY GLIEM TO APPROVE THE ACT 57 ORDINANCE. MOTION CARRIED UNANIMOUSLY.

CODE ENFORCEMENT REPORT: Gliem asked if the council had any discussion on 63 Fourth Street property deadline. She reported that there was some progress on the cleanup. Discussion on the timeline being given to the owner over a period of years for the violations and members of council have received local complaints. Guise reported on the business at this location. Gliem suggested that the council give the owner another extension until June 1, 2023.

A MOTION WAS MADE BY GLIEM AND SECONED BY ELNAGGAR TO EXTEND THE CLEANUP UNTIL JUNE 1, 2023. ROLL CALL VOTE.

ECKER – YES

ELNAGGAR – NO

GLIEM – YES

GUISE – ABSTAIN

PANTALEO – NO

ANGSTADT – NO

SMITH – NO

4 – NO AND 2 YES – MOTION DENIED.

Gliem told the council that she is recusing herself from discussing this further with the owner.

MAYOR: Mayor Wagner reported that the Christmas Decorations were taken down and Tymeless Treasurers Gift Shop has closed on South Main Street.

OLD BUSINESS: Nothing to report on YATB/ACTCC.

Nothing to report on the NAREMA deputy from Jed Smith.

President Ecker gave the council a updated copy of the Adams County Conservation District Memo of Understand which was revised by our solicitor.

A MOTION WAS MADE BY PANTALEO AND SECONDED BY SMITH TO ADOPT THE MEMO OF UNDERSTANDING WITH ADAMS COUNTY CONSERVATION DISTRICT. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS: President Ecker and Shaffer gave a report on the update to our Emergency Notification System. The upgrade needed will remove Swiftreach from being available for us to use. After Shaffer checked pricing, RAVE was the least expensive system available to our borough at \$1250 per year. The contract date was discussed, and Ecker suggested that the borough make the change on March 1, 2023. Ecker asked if Swiftreach will prorate our rate for the remainder of the time on the contract.

A MOTION WAS MADE BY ECKER, AS CHAIR OF PERSONNEL AND FINANCE, AND SECONDED BY PANALEO, TO START TO MOVE TO RAVE FOR EMERGENCY NOTIFICATION SYSTEM FOR \$1250.00 ANNUALLY TO START ON MARCH 1, 2023. MOTION CARRIED UNANIMOUSLY.

President Ecker checked with council if there was anyone interested in changing their committee assignments. None.

President Ecker reminded the council that the Public Hearing for the Two Alleys on the Bennett Subdivision plan will be held on February 7, 2023 at 6:45 p.m.

Shaffer announced the Adams County Borough's Association meeting and the Biglerville Fire Company will not be required to sign the Work Compensation Insurance panel notification letters any further, per our agent.

**BIGLERVILLE ZONING/CODE ENFORCEMENT
MONTHLY ACTIVITIES REPORT FOR
(December 2022)**

INVESTIGATIONS/INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	63 Fourth St	Junk and debri		Notice extended to Jan 1, 2023
	36 N Main St	Condemned building		Filed citation (See Note)
	301 E York St	Vacant Building Registering Violation		Filing citations
	142 W Hanover St	Vacant Building Registering Violation		Filing citations
	112 S Main St	Two Junk Vehicles	10/13	(See Note)
	112 S Main St	Junk mowers behind garage	10/13	(See Note)

PAINT INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	200 E York St	Extension issued		
	103 Penn St	Extension issued		
	35 E York St	Extension issued		

Note: Because of the ongoing situation at 63 Fourth St., this situation is the same except about 90% less in violation. Council, please advise as to what to do going forward.

Note: Because of the ongoing situation at 36 N Main St., this situation has continued from the previous owner without any progress in fixing the existing dangerous building. Currently there are two possible commercial businesses interested in the property. This was verified by the owner and the realtor. But no sales contracts have been signed. As per my last conversation with the owner last week, it does not appear that he is planning on addressing the current condition of the building. It would be my recommendation to issued citations weekly to motivate him to move forward and take care of the building. It could probably move him to demo the building. Council, please advise as to what to do going forward.

Signed By:

Wayne Smith
Zoning/Code Enforcement Officer

