

Council President Rob Smith called the September 1, 2026, regularly scheduled council meeting of the Biglerville Borough Council to order at 7:00 p.m. with the following in attendance:

Borough Council Members Present -Rob Smith, Janet Gliem, Robert E. Guise, Tom Kennedy, Neil Ecker, Natalie Spadacino, Mayor Phil Wagner, and Melinda Warren Elnaggar.

Borough Employees Present –Chief Craig Hartley, Joe David, Police Patrolman, Shawn Decker, Sewer Operator

Citizens and Guests Present – Eric Bowmaster, Biglerville Fire Department Assistant Chief

- **ELNAGGAR MADE A MOTION TO APPROVE THE AUGUST 4, 2026, REGULAR MEETING MINUTES, AND KENNEDY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

CITIZENS TO BE HEARD:

- Eric Bowmaster provided the Borough Council with their budget. He advised that the department entered into a contract to purchase a new tanker truck a few months ago. The new tanker will replace the 1999 tanker that is currently in use. The new tanker will have the capacity to haul 3,000 gallons, and the current tanker can only hold 2,200 gallons. The department obtained three quotes, and they went with the cheaper quote. Bowmaster reminded the Council that the upcoming fall festival is one of their biggest fundraisers. The fall festival runs from Wednesday, September 9th to Saturday, September 12th.

BOROUGH ENGINEER REPORT: KPI Technology provided the engineer report for review.

- **Mill Brook Meadows**
 - A productive meeting was held on August 25th at the Borough office with the representatives of the developer, Butler Township, and the Borough, all present. Minutes are available from the meeting.
 - The purpose of the meeting was to outline specific requirements, including legal agreements, that would be required for the plan to move forward from all parties.
 - The developer indicated that they are working on a response to comments provided on the plan in July. After receipt of the response and a revised plan, the actual development of the agreements may then need to take place.

PLANNING COMMITTEE: Elnaggar had nothing to report.

WATER COMMITTEE: Ecker reported on:

Ecker read the August water report.

- In August, our water system pumped a total of 2,730,000 gallons averaging 88,065 gal/day. That is a 2.7% decrease from July 2026 and a 3.9% decrease from August 2025.
- Bacteria samples were collected on the 4th at 366 Arendtsville Rd (Nutrien), 110 South Main St (7-11), and 38 W York St (A.C.R.).
- We had one final water meter reading at 64 Fourth St.
- On August 12th, well 6 was found shutdown without power. Guy Kettermann was contacted and found that phase B on the utility side was out. He contacted Met-Ed to come out and resolve the issue. On the 13th, Well 6 was still unable to turn on after power had been restored to the Well. Guy Kettermann was contacted and it was found that a fuse and a sacrificial part had been burnt up likely due to the outage the day prior. Total Tech Solutions was contacted, and the board was taken to them. On the 24th, Total Tech Solutions finished repairing Well 6's board. On the 25th, Guy Kettermann installed Well 6's board and the well is now back in operation.

- On the 26th, a main break occurred in front of 123 N Main St. A water boil notice was issued to the affected residents so the repairs could be made with the water shutoff. On the 28th, the water boil notice
- was lifted after DEP's approval and negative Bac-T results. All required documentation was submitted and accepted by DEP regarding the main break.

Water Operator

Cole McClain

- Ecker mentioned the color coding of the fire hydrants. He stated that it's been a while since they have been painted. Shaffer advised Ecker that hydrants have not been tested for line and outlet pressure since 2011. The gallons per minute have not been tested since then either. Gleim asked if we have the tool to perform the testing. Decker advised that we do not. Shaffer added that this is something that could be added to the 2027 budget. Bowmaster added that it would be very helpful to have information on the hydrants on what water mains they are serviced from. This will not allow them to draw water from the same water main when they need water to fill the tanker. Bowmaster added that the fire company pays attention to the top colors versus the body colors of the hydrants. The main ones they use are the one at Cemetery and Rt 34, Hillcrest Drive, and hydrants at the elementary school. Shaffer added that those hydrants have the best gallon/minute rating as of 2011.

SEWER COMMITTEE: Gliem reported on:
Gliem read the August sewer report.

-Treated total 6,370,000 gallons

- Average per day 205,484 gallons

- Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples

- Weekly nitrate-nitrite & total nitrogen samples

- Monthly Copper & Zinc & Final Hardness samples

- On the 3rd Peck's Septic hauled 5500 gals of sludge out of pre-react zones in SBR's and Dig # 2.

- Ordered 8 more UV lamps from Trojan Technologies

- The investigation into the I&I problems are ongoing. There are no major developments in the case. All findings have been circumstantial at this point.

Shawn Decker

Wastewater Operator

FINANCE/PERSONNEL COMMITTEE: Smith reported on and made motions for the following:

- Smith called an executive session at 7:37 PM.

Eric Bowmaster and Shawn Decker left the meeting.

- Returned to regular session council meeting at 8:25 PM.
- Smith advised Council that the MMO information for 2027. The MMO is based upon the plan's anticipated payroll for 2026, the normal cost, amortization charge, or surplus credit as determined in the Actuarial Valuation Report done by PMRS.
 - **SMITH MADE A MOTION TO ACCEPT THE MMO'S FOR 2027 PMRS PENSION PLAN AMOUNTS FOR POLICE, \$31,750; NON-UNIFORM \$38,777; AND NON-UNIFORM N2 PLAN CAST ACCOUNTS \$60.00. FOR A TOTAL OF \$70,587. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

- SMITH MADE A MOTION TO ACCEPT JOE DAVID'S EMPLOYEE CONTRACT FOR 2027-2029. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
- SMITH MADE A MOTION TO APPROVE COLE MCCLAIN'S SALARY INCREASE. COLE HAS OBTAINED HIS WATER LICENSE. HIS SALARY WILL BE INCREASED TO \$28.00/HOUR. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

PROPERTY & HIGHWAY COMMITTEE: Guise had nothing to report.

SAFETY COMMITTEE: Kennedy had no questions on the August police report and asked the Council if they had any questions. Kennedy asked David to report on the speed trailer.

**BIGLERVILLE POLICE DEPARTMENT
MONTHLY ACTIVITIES REPORT FOR
(AUGUST 2026)**

38	COMPLAINTS OR SERVICE CALLS			79	TRAFFIC STOPS
32	TOTAL ARREST	31	TRAFFIC	1	CRIMINAL CHARGES
3	INVESTIGATIONS	73	WARNINGS	169	Total Hours Worked Hartley
609	Miles Travelled Car 1	983	Miles Travelled Car 2	174.75	Total Hour Worked David
				0	Total Part Time Hours

TRAFFIC ARRESTS	COMPLAINTS	CRIMINAL ARREST
18- Max Speed	9 – Follow ups	1 – Retail Theft
3 – Expired Registration	4 – Assist Law Enforcement	
4 – Expired Inspection	4 – Theft Dispatches	
2 – Suspended License	2 – Animal Complaint	
1 – Change of Name/Address	2 – Assist EMS	
1 – Drivers Required to be Licensed	2 – Building Check	
1 – Following to Close	2 – Reckless Driver	
1- Careless Driving	2 – Suspicious Activity Progress	
	1 - Vandalism	
	1 – Missing Juvenile	
	1 – Water Line Break	
	1 – Burglar Alarm	
	1 – Animal Struck	
	1 – Community Meeting	
	1 – County Court	
	1 – Special Event	
	1 – Information	
	1 – Suspicious Vehicle	
	1 – Traffic Control	

TYPE OF INVESTIGATIONS:

1	Retail Theft
1	Missing Juvenile
1	Theft

STATUS OF INVESTIGATIONS FOR 2025

12	CLOSED ARREST
1	UNDER INVESTIGATION
1	CLOSED UNSOLVED
0	CLOSED UNFOUNDED
0	REFER TO OTHER AGENCY
1	PROSECUTION DECLINED

REPORTING OFFICER: CHIEF Craig A. Hartle

- David reported that the speed trailer provides analytical data regarding overall statistics about average speed/volume of traffic based on the time the trailer was placed at that location. It provides data about volume of traffic based on speed, volume of traffic over time, and by distribution of speed. David mentioned it may act as a deterrent by showing individuals their speed in the designated speed zone and advising them to slow down. David explained his concerns with purchasing the speed trailer. He mentioned that Biglerville PD does not have the staff of a 24-hour department, and PSP does not patrol frequently. This leaves the trailer or sign subject to vandalism and theft. Also, damage could occur due to weather conditions, and an officer may not be immediately available to address it. David mentioned that we currently don't have a vehicle to tow the trailer. To uplift the Durango so it can pull it would be an additional cost. David mentioned that we are limited to places to use the speed trailer. If placed on private property, the department would have to get permission from the property owner. He noted that there is not a proper place to store it when it's not in use. He commented that this is not an enforcement device, and no action will be taken based on the speed displayed on the sign. David recommended purchasing a pole-type speed alert sign that can be used more efficiently. It's designed to hang on an existing pole and serves the same purpose. It's easier to move and provides more flexibility. Ecker agreed with David, commenting that there are more places in the Borough that this pole-mounted version can be used. Council concurred to include the pole-mounted speed sign in the 2027 budget.

ORDINANCE COMMITTEE: Spadacino had nothing to report.

CODE/ZONING ENFORCEMENT: Smith asked if council had questions on the August report. Report was provided.

**BIGLERVILLE ZONING / CODE ENFORCEMENT
MONTHLY ACTIVITIES REPORT FOR
(August 2026)**

COMPLAINTS

NAME	ADDRESS	NATURE OF COMPLAINT	DATE
	23 Maple Avenue	Chicken Complaint	Nothing Found
	160 N Main Street	Fence Complaint	Checked property and there was no conventional fence found

List of Permits

NAME	ADDRESS	PERMIT	DATE	DATE
	102 E York St	Shed	8/11/26	
	114 E York St	Fence	8/4/26	
	29 Kristi Lane	New home permit	8/4/26	

INVESTIGATIONS/INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	73 S Main St	Junk and debris. Notice sent to landlord.		Current resident moved out. Landlord is in the process of cleanup.
	121 E York St	Grass and weeds		Sent notice
	48 Third St	Junk and debris. Sent notice to landlord		Current resident moved out. Landlord is in the process of cleanup
	29 W York St	Junk and debris on front porch. Notice sent.		

	Knouse foods Hanover St	On list for peeling paint		Currently the property is under contract. As of now, the manufacturing buildings would need painted. It would be the opinion that they do not come under the current ordinance.

Signed By: Wayne Smith
Zoning / Code Enforcement Officer

MAYOR:

- Mayor set the date for Trick-or-Treat. The date will be Saturday, October 31st from 6 PM to 8 PM.

. UNFINISHED BUSINESS:

- Adams County COG July meeting minutes were provided.

NEW BUSINESS:

- Lincoln at Gettysburg Arrival – November 16th – 19th.

ANNOUNCEMENTS: Smith reported.

- National Apple Museum will be hosting a reenactment at the museum September 25th-27th.

TREASURER'S REPORTS: Bill reports were provided to the council.

ADJOURNMENT:

A MOTION WAS MADE BY GUISE AND SECONDED BY KENNEDY TO PAY THE BILLS AND ADJOURN THE MEETING AT 8:50 p.m. MOTION CARRIED UNANIMOUSLY.

ACCOUNT TITLE:	GENERAL ACNB FUND with PLGIT	SEWER ACNB FUND with PLGIT	WATER ACNB FUND with PLGIT	
BAL BRO FWD	\$62,003.32	\$54,294.87	\$69,846.10	
DEPOSITS	\$51,464.49	\$58,751.12	\$76,312.80	
SUB TOTALS	\$113,467.81	\$113,045.99	\$146,158.90	
BILLS	\$42,971.24	\$47,472.75	\$39,339.51	
TOTALS	\$70,496.57	\$65,573.24	\$106,819.39	
PLGIT TRUST	\$922,368.43	\$407,253.20	\$75,153.03	
TITLE:	SPECIAL PLGIT HIGHWAY TRUST FUND	CAPITAL RESERVE PLGIT TRUST FUND	PUBLIC SAFETY POLICE PLGIT TRUST FUND	
BAL BRO FWD	\$146,136.88	\$302,265.76	\$284.39	
DEPOSITS	\$465.62	\$965.60	\$.84	
SUB TOTALS	\$146,602.50	\$303,231.36	\$285.23	
BILLS	\$887.88	\$0.00	\$0	
TOTAL TRUST (ONLY PLGIT)	\$145,714.62	\$303,231.36	\$285.23	
ACCOUNT TITLE:	PAYROLL ACNB FUND (No PLGIT)	AUTHORITY #1 ACNB FUND (No PLGIT)	AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)	AUTHORITY #3 2025 Water PROJECT- ACNB FUND (No PLGIT)
BAL BRO FWD	\$2,770.85	\$7,702.64	\$4,877.94	\$4,211.83
DEPOSITS	\$39,392.63	\$5,541.83	\$3,633.02	\$4,200.82
SUB TOTAL	\$42,163.48	\$13,244.47	\$8,510.96	\$8,412.65
BILLS	\$38,810.35	\$5,541.72	\$3,633.02	\$4,200.82
TOTALS	\$3,353.13	\$7,702.75	\$4,877.94	\$4,211.83

Signed,

Kelly Shaffer
Borough Manager - Secretary/Treasurer