



REGULAR AGENDA FOR SEPTEMBER 2, 2025, MEETING AT 7:00 P.M.

PRESIDENT SMITH CALLS TO ORDER THE REGULAR MONTHLY MEETING

PRESIDENT SMITH LEADS THE SALUTE TO THE FLAG

ROLL CALL OF COUNCIL AND AUTHORITY TAKEN BY SECRETARY/TREASURER

APPROVAL OF MEETINGS MINUTES:

- **MOTION TO APPROVE AUGUST 5, 2025, REGULAR COUNCIL MEETING MINUTES**

OPPORTUNITY FOR CITIZENS & GUESTS TO BE HEARD:

- **BOB SHARRAH – SHARRAH DESIGN GROUP – RIDGE RENTALS**
- **CHRIS MACBETH/JAMEY LEREW – BIGLERVILLE FIRE DEPARTMENT**

BOROUGH ENGINEER REPORT:

- **CRAIG ZACK, P.E, WILL ADVISE ON KPI MEMO AND UPDATES**

AUTHORITY:

- **MAKE A MOTION TO APPROVE AND SUBMIT PAYMENT REQUEST #5 FROM GUYER BROS, INC. IN THE AMOUNT OF \$84,072.00 FOR THE E. YORK STREET WATER MAIN PROJECT.**

PLANNING COMMITTEE: JOHN ANGSTADT, CHAIR

- **RIDGE RENTALS LAND DEVELOPMENT PLAN – EXTENDED UNTIL 9/30/25**
 - **MAKE A MOTION TO EXTEND THE DEVELOPMENT PLAN FOR RIDGE RENTALS**

WATER COMMITTEE: NEIL ECKER, CHAIR

- **AUGUST WATER REPORT**
- **MAKE A MOTION TO APPROVE AND SUBMIT PAYMENT REQUEST #5 FROM GUYER BROS, INC. IN THE AMOUNT OF \$84,072.00 FOR THE E. YORK STREET WATER MAIN PROJECT.**

SEWER COMMITTEE: JANET GLIEM, CHAIR

- **AUGUST SEWER REPORT**
- **BUTLER SEWER AGREEMENT – HAVE A MEMORANDUM COMPLETED BY KPI**

FINANCE/PERSONNEL COMMITTEE: ROB SMITH, CHAIR

- **EXECUTIVE SESSION – PERSONNEL**
- **MOTION TO ACCEPT MMO'S FOR 2026 PMRS PENSION AMOUNTS FOR POLICE, \$26,042 NON-UNIFORM, \$25,330, AND NON-UNIFORM N2 PLAN CASH ACCOUNTS \$60.00.**
- **MOTION TO ACCEPT DOUG HAYS' RESIGNATION LETTER – RETIRES ON 9/25/25.**
- **MOTION TO HIRE COLE MCCLAIN AS THE WATER OPERATOR AT \$25.00/HOUR. COLE WILL START ON WEDNESDAY, SEPTEMBER 3, 2025.**
- **MOTION TO APPOINT KELLY SHAFFER BOROUGH MANAGER IN ADDITION TO HER CURRENT ROLE AS SECRETARY/TREASURER, WITH AN INCREASE OF \$2.00/PER HOUR TO HER CURRENT SALARY.**

PROPERTY/HIGHWAY COMMITTEE: ROBERT E. GUISE, CHAIR

- **OLD RESERVOIR PROPERTY – MAKE A MOTION TO HAVE JEFF SHAFFER PROVIDE THE APPRAISAL REPORT IN THE AMOUNT OF \$395**

- **TAR/CHIP/FOG SEALING OF BOROUGH STREETS – KPI WILL BE INVOLVED WITH THIS PROJECT.**
 - RIDGE AVENUE (SPOTS)
 - MARIE AVENUE
 - PENN STREET
 - HIGH STREET
 - DITZLER
 - DIANE
 - HILLCREST
 - 4TH STREET
- **MAKE A MOTION TO AUTHORIZE KELLY SHAFFER AND KPI TO APPLY FOR THE PA LOCAL SHARE GRANT, ADOPTION OF THE REQUIRED RESOLUTION, AUTHORIZATION FOR SIGNATURE ON THE FUNDING COMMITMENT LETTER, AND ANY OTHER ACTIONS NECESSARY TO COMPLETE THE APPLICATION BY THE FUNDING DEADLINE FOR THE 2026 ROAD IMPROVEMENT PROJECT**
- **OLD TRACTOR THAT IS NON-REPAIRABLE (DISPOSAL) & PURCHASE OF A NEW ONE – MAKE A MOTION TO DISPOSE OF THE OLD NON-REPAIRABLE TRACTOR.**

SAFETY COMMITTEE: ROB PANTALEO, CHAIR

- **AUGUST POLICE REPORT**
- **MAKE A MOTION TO AUTHORIZE KELLY SHAFFER AND KPI TO APPLY FOR THE PA LOCAL SHARE GRANT, ADOPTION OF THE REQUIRED RESOLUTION, AUTHORIZATION FOR SIGNATURE ON THE FUNDING COMMITMENT LETTER, AND ANY OTHER ACTIONS NECESSARY TO COMPLETE THE APPLICATION BY THE FUNDING DEADLINE FOR THE PURCHASE OF A NEW POLICE VEHICLE.**

ORDINANCE COMMITTEE: MELINDA WARREN ELNAGGAR, CHAIR

- **AMEND CHAPTER 15. MOTOR VEHICLES AND TRAFFIC – GENERAL REGULATIONS - PENDING**

CODE/ZONING ENFORCEMENT REPORT: SEE ATTACHED JUNE REPORT

MAYOR:

- **250th ANNIVERSARY - 6/14/2026**
- **APPLE HARVEST IS THE FIRST TWO WEEKENDS IN OCTOBER 10/5-6 & 10/12-13.**
- **TRICK OR TREAT WILL BE HELD 10/31/2024 6PM – 8PM**

UNFINISHED BUSINESS:

- **ADAMS COUNTY COG JULY MEETING MINUTES**

NEW BUSINESS:

- **PENN STREET - SPEEDING**

ANNOUNCEMENTS:

- ***THE NEXT REGULAR COUNCIL MEETING will be held on TUESDAY OCTOBER 7, 2025, AT 7:00 P.M. AT THE BIGLERVILLE BOROUGH OFFICE.***

TREASURER'S REPORTS - MOTION TO PAY BILLS and ADJOURNMENT: