

President Robert Smith called the March 5, 2024 regular council meeting of the Biglerville Borough Council to order at 7:00 p.m.

The following Council members were present: Robert Smith, John Angstadt, Neil Ecker, Janet L. Gliem, Robert E. Guise, Melinda Warren-Elnaggar (Phoned In), and Mayor Phil Wagner. Robert Pantaleo was absent.

The following guests were present: Marty Qually, Adams County Commissioner; Brady Rodgers; Adams County Economic Alliance; David Campbell; Darren Campbell; Kevin Bollinger, Sewer Operator; and, Chief Craig Hartley

**ANGSTADT MADE A MOTION TO APPROVE FEBRUARY 6, 2024 REGULAR MEETING MINUTES. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**OPPORTUNITY FOR CITIZENS TO BE HEARD:**

- Commissioner Marty Qually presented a slide show on the Adams County Broadband Project. He advised that Adams County can not be an internet provider. He mentioned that Adams County has tried to partner with surrounding Counties for Broadband to include Cumberland and Franklin Counties. He stated that Cumberland County is not interested in partnering with Adams County for the project. They are still speaking with Franklin County on the project. He stated that there are 9 areas in the Upper Adams area that they want to extend broadband too.

Commissioner Qually and Brady Rodgers exited

**PLANNING COMMITTEE:** Angstadt advised on

- Angstadt advised council that Canner Storage Land Development Plan does not expire until 5/31/2024.

**SEWER COMMITTEE:** Gliem advised on

Gliem read the January sewer report.

- - Treated total 7,586,000 gallons
- - Average per day 262,000 gallons
- - Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples
- - Weekly nitrate-nitrite & total nitrogen samples
- - Monthly Copper & Final Hardness samples
- - Envirep was here on the 2<sup>nd</sup> to do the yearly maintenance contract on the raw pumps at the STP. They recommend replacing some impeller and wear plate parts, at a cost of \$5180.24. This does not include freight or installation. The quote is attached.
- - We serviced all 5 blowers at the STP this month.
- - Form 43 samples and analysis were submitted and approved by the landfill.

- - Run press 11 days
- - Met with Knouse Foods employees to look over the sampling point set-up for their boiler water discharge. Have not seen any results from the lab yet.

Kevin Bollinger  
Water/Sewer Operator

**GLIEM MADE A MOTION TO AUTHORIZE AUTHORITY MEMBER, MICHAEL LANDIS TO SIGN THE CALENDAR YEAR 2023 CHAPTER 94 REPORT THAT KPI IS PREPARING. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**WATER COMMITTEE:** Ecker read the water report

In February our water system pumped a total of 2,396,000 gallons averaging 82,621 gal/day. That is a 0.6 % decrease from January 2024 and a 24.5 % decrease from February 2023.

February's bacteria samples were taken on the 5<sup>th</sup> at 33 Musselman Ave. (Boro office), 38 West York Street (Adams County Surplus), 110 South Main Street (7-11 store). Also, well #6 Nitrate-Nitrite samples on the same day. On the 15<sup>th</sup> Well # 5 Nitrate-Nitrite and on the 21<sup>st</sup> Well #7 Nitrate-Nitrite samples. These samples are annual. On the 28<sup>th</sup> annual V.O. C's, I.O.C.s (once every 3 years), Combined Uranium (once every 6 years) and Radium 226 and Radium 228 (once every 9 years) were taken at Well #7. On the 13<sup>th</sup> the Well #5 PFAS redo sample were taken. We got all the test results back for the PFOS for the first quarter. Well #6 and #7 came back 0 Well #5 was 2.4. The M.C.L. is 18.

In February had three final water meter reading, 35 East York Street, 157-159 East York Street, and 326 East York Street.

On the 12<sup>th</sup> L/B Water delivered the balance of the pipe for the East York Street water line replacement, now we have all the pipe and fittings for the project.

We got the Army generator back from GenServe, On the 13<sup>th</sup> Doug and Gregg from Ketterman Electric did a test run on Well#6 & #7. The generator works fine, so it is ready if the need raises.

On the 20<sup>th</sup> Jacob Chapman and Samantha Warner of D.E.P. conducted a full inspection of the water system. This is to be done every three years, the last one was in 2019.

Council has a copy of the inspection report. Doug thought it went well. In Jacob's remarks section, (The Asset Manage Plan does not include the age, condition, life expectancy and /or replacement cost of all system assets.) For the next inspection they want a through plan in place. I am not going to comment on writing a plan in this council report.

We could talk about it at Aprils' council meeting or if anyone is interested, talk to Doug personally.

Water /Wastewater Operator  
Doug Hays

**ECKER MADE A MOTION TO PAY THE LB WATER INVOICE IN THE AMOUNT OF \$11,214.40 FOR THE REMAINING BALANCE OF PIPE AND FITTINGS FOR THE E YORK STREET WATER PROJECT. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**FINANCE/PERSONNEL COMMITTEE:** Smith reported on

**A MOTION WAS MADE BY SMITH, AS CHAIR OF FINANCE AND PERSONNEL, TO ACCEPT THE BOX CARD CHANGE FOR BIGLERVILLE FIRE DEPARTMENT. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY SMITH, AS CHAIR OF FINANCE AND PERSONNEL, TO ACCEPT SANDI VAZQUEZ RESIGNATION LETTER. HER LAST DAY WAS FEBRUARY 26, 2024 SECONDED BY ECKER. MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY SMITH, AS CHAIR OF FINANCE AND PERSONNEL, TO ADOPT A RESOLUTION DECLARING THE INTENT TO FOLLOW THE SCHEDULES AND PROCEDURE FOR DISPOSITION OF RECORDS SET FOR IN THE MUNICIPAL RECORDS MANUAL. SECONDED BY GLIEM. MOTION CARRIED UNANIMOUSLY.**

Rob asked council to begin thinking about a possible 3–5-year project that they may have in mind. That we have learned that the grant process is very time consuming and a process. If we have a project in mind, we can start the process. There was a brief discussion among council on what a good potential project could be. PROPERTY/HIGHWAY COMMITTEE: Guise reported on below:

**PROPERTY/HIGHWAY COMMITTEE:** Guise made the below motion:

**GUISE MADE A MOTION TO ACCEPT THE E.M. KUTZ QUOTE IN THE AMOUNT OF \$687.89 FOR REPAIRS TO THE AUGER FOR THE SALT SPREADER. SECONDED BY ECKER. MOTION CARRIED UNANIMOUSLY.**

**SAFETY COMMITTEE:** Smith, Council President had no questions on the Police report (see below report). He asked Chief Hartley if he had anything to add.

Chief Hartley advised that Drug Take Back is scheduled for April 27<sup>th</sup> from 10-2 at the Biglerville Fire Hall. Hartley advised that County is changing the CAD system. He will be taking the police laptops to the Emergency Management Center to have the IT department install the new software.

**BIGLERVILLE POLICE DEPARTMENT  
MONTHLY ACTIVITIES REPORT FOR  
(February 2024)**

39	COMPLAINTS OR SERVICE CALLS	46	TRAFFIC STOPS		
44	TOTAL ARREST	36	TRAFFIC	8	CRIMINAL
5	INVESTIGATIONS	23	WARNINGS	3	PSP HANDLED CALLS
1163	TOTAL MILES TRAVELED	293	TOTAL HOURS WORKED		
132.75	Hartley	160.25	David		

COMPLAINTS / SERVICE CALLS	TRAFFIC ARREST	CRIMINAL ARREST
13- Follow up Investigations	23 – Maximum Speed Limits	3 – Simple Assaults
3 – Assist EMS	3- Expired Inspection	2 – Harassments
2 – Assist PD	2 – Expired Registration	1 – Terroristic Threats
2 – County Court	2 – Red Light Violations	1 – Disorderly Conduct
2 – DUI (Active)	1 – Notice of change of address	1 – Tobacco Violation
2 – Hit & run	1 – Jr. License Violation	
2 – House Check	1 – Driving on Suspended License	
1 – Non-Reportable Vehicle Crash	1 – Driving Suspended Registration	

1 – Animal Complaint	2 – DUI Arrests	
1 – Assist FD		
1 – Community Meeting		
1 – Domestic (non-active)		
1 – Assault (Just Occurred)		
1 – PFA – Firearms Relinquishment		
1 – Information		
1 – Suspicious Activity in Progress		
1 – Suspicious Activity Not Active		
1 – Reportable Motor Vehicle Crash		
1 – Warrant Service		
1 – Child Services Call		

**TYPE OF INVESTIGATIONS:**

2	Simple Assaults
2	DUI
1	Disorderly Conduct
1	Act 64 Drugs in School
1	Tobacco in Schools

**STATUS OF INVESTIGATIONS FOR 2024**

<b>8</b>	CLOSED ARREST
<b>0</b>	UNDER INVESTIGATION
<b>0</b>	CLOSED UNSOLVED
<b>0</b>	CLOSED UNFOUNDED
<b>0</b>	REFER TO OTHER AGENCY
<b>0</b>	CLOSED IN HOUSE

REPORTING OFFICER: CHIEF Craig A. Hartley

**ORDINANCE COMMITTEE:** Elnaggar had nothing to report.

- Nothing to report on the Backflow ordinance
- Elnaggar did mention to council to think about street parking and what we can do. Paint lines or something for street parking designation.

**CODE/ZONING ENFORCEMENT REPORT:** See attached report.

**BIGLERVILLE ZONING/CODE ENFORCEMENT  
MONTHLY ACTIVITIES REPORT FOR  
(February 2024)**

**List of Permits**

NAME	ADDRESS	PERMIT	DATE APPLIED	DATE
	31 Hillcrest	Occupancy		2/26
	159 E York St	Occupancy		2/26
	157 E York St	Occupancy		2/26
	326 E York St	Occupancy		2/15

	19 Ridge Ave	Fence		2/1
	128 Fourth St	Shed		2/1

**INVESTIGATIONS/INSPECTIONS**

NAME	ADDRESS	REASON	DATE	OUTCOME
	63 Fourth St	Junk and debris 63 Fourth St		Council issued extension to April.

**Signed By:**

*Wayne Smith*

Zoning/Code Enforcement Officer

**MAYOR: Mayor Phil Wagner announced the following:**

- The clock on the square is still not working. There is something wrong with the control module. He mentioned that something needs to be reset or a part replaced.
- Mayor advised that he attended a meeting on 2/28/24 at 9AM at the Thomas Bros. Country store to get an update on what is going on. Interfaith Housing director and the Mayor met and were able to see the progress of the project. Interfaith Housing is waiting on a signed contract by the Board for the Country Store so they can begin renting the apartments. They were told that they hope the Museum will be completed by May 1<sup>st</sup>.
- Easter dinner will be provided at the Biglerville Fire Department on March 23<sup>rd</sup>.

**OLD BUSINESS:**

- Adams County COG meeting minutes were provided.
- Snow Plowing was discussed briefly and the total amount paid for 2023-2024 winter season.

**NEW BUSINESS:** None

**A MOTION WAS MADE BY GUISE AND SECONDED BY GLIEM TO PAY THE BILLS AND ADJOURN THE MEETING AT 8:25 p.m. MOTION CARRIED UNANIMOUSLY.**

<b>ACCOUNT TITLE:</b>	<b>GENERAL ACNB FUND with PLGIT</b>	<b>SEWER ACNB FUND with PLGIT</b>	<b>WATER ACNB FUND with PLGIT</b>
BAL BRO FWD	\$70,558.96	\$45,360.80	\$26,948.09
DEPOSITS	\$34,748.97	\$52,958.62	\$37,467.49
SUB TOTALS	\$105,307.93	\$98,319.42	\$64,415.58
BILLS	\$42,964.69	\$30,680.88	\$26,430.90
<b>TOTALS</b>	<b>\$62,343.24</b>	<b>\$67,638.54</b>	<b>\$37,984.68</b>
<b>PLGIT TRUST TITLE:</b>	<b>\$591,835.50 SPECIAL PLGIT HIGHWAY TRUST FUND</b>	<b>\$432,706.09 CAPITAL RESERVE PLGIT TRUST FUND</b>	<b>\$56,933.57 PUBLIC SAFE POLICE PLGIT TRUST FUND</b>
BAL BRO FWD	\$95,156.23	\$245,232.18	\$255.79
DEPOSITS	\$373.03	\$1,062.16	\$1.04
SUB TOTALS	\$95,529.26	\$245	\$256.83
BILLS	\$8,940.00	0	0
<b>TOTAL TRUST (ONLY PLGIT)</b>	<b>\$86,589.26</b>	<b>\$246,294.34</b>	<b>\$256.83</b>
<b>ACCOUNT TITLE:</b>	<b>PAYROLL ACNB FUND (No PLGIT)</b>	<b>AUTHORITY ACNB FUND (No PLGIT)</b>	<b>AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)</b>
BAL BRO FWD	\$19,955.77	\$13,279.02	\$8,550.96
DEPOSITS	\$38,727.79	\$.31	\$0.00
SUB TOTAL	\$58,683.56	\$13,279.33	\$8,550.96
BILLS	\$53,355.34	\$5,541.72	\$3,633.02
<b>TOTALS</b>	<b>\$5,328.22</b>	<b>\$7,737.61</b>	<b>\$4,917.94</b>

Signed,

Kelly L Shaffer  
Secretary/Treasurer