

Contact Us

Mailing & Street Address:

33 Musselman Ave
Biglerville PA 17307

Office Hours:

Mon-Thurs: 7:30 am – 4 pm

Fri: 7:30 am – 12 Noon

Phone:

717-677-9488

Website:

Biglerville.us

Kelly Shaffer – Borough
Manager -
Secretary/Treasurer:

office@biglerville.us

Kelly Marie Starner – Office
Assistant:

assistant@biglerville.us

Sewer/Water Operations:

717-677-8802

Sewer/Water Emergencies
ONLY:

717-357-1576

Police (non-emergency):

717-677-9101

Phil Wagner – Mayor:

717-262-8960

Mayorphil71@gmail.com

Biglerville Borough Newsletter

Fall 2026



Drug Take Back

DATE: OCTOBER 24, 2026

TIME: 10 AM – 2 PM

LOCATION: BIGLERVILLE FIRE DEPARTMENT

Looking for a safe way to get rid of your unused or expired medication that is also good for the environment?

If so, bring any expired or unused prescriptions to the Biglerville Fire Department and drop them off.

Everyone can help prevent prescription drug abuse by properly securing and disposing of expired and unused medicines at home or by dropping them off at the drug take back event.



Trick-or-Treat

Trick-or-treat will be held Saturday October 31, 2026 from 6pm until 8pm. Are you planning on handing out candy? Leave your porch light on so children know they can stop by for either a trick or a treat.



Sewer/Water Bills

Sewer/Water bills will be mailed on October 10, 2026.

Due Date:

November 9, 2026

Having an issue receiving your bills via mail?

Contact the office to get signed up to receive your sewer/water bills via email.

Where to Pay Bills:

NO Cash Accepted

Make checks or money orders payable to Biglerville Borough

Pay online at:

Biglerville.us

Mail or drop your check at the Borough Office

(Drop box is located in front door on front porch)

Next Billing:

January 10, 2026

Code Enforcement

Have rental property in the Borough?

The Biglerville Borough would like to remind all property owners who rent residential or commercial properties within the Borough of the importance of keeping their Landlord-Tenant Registration information current.

In accordance with **Biglerville Borough Ordinance #11-103**, every landlord is required to file a **Landlord-Tenant Form** with the Borough Office for each rental property. This form must be updated whenever there is a change in occupancy. If a tenant moves into or out of a rental property, or if there are any changes to the information previously provided, an amended Landlord-Tenant Form must be submitted to the Borough Office **within 30 days** of the change.

Maintaining accurate landlord and tenant records is essential for several reasons. In the event of an emergency, current occupancy information helps the Borough and local police department identify who may be residing at a property, allowing emergency responders to provide assistance more efficiently. Updated records also ensure that the Borough has the correct contact information for tenants and property owners, which is important for communication regarding municipal services.

Additionally, accurate tenant information assists the Borough with the administration of water and sewer accounts, helping to ensure that billing and account records remain up to date. Keeping this information current benefits both property owners and tenants by reducing delays or confusion related to utility services and municipal correspondence.

The Borough appreciates the cooperation of all landlords in complying with Ordinance #11-103. By submitting timely updates, property owners help maintain accurate municipal records and contribute to the safety and effective operation of our community.

The Landlord-Tenant Form can be found on our website, Biglerville.us or picked up at the Borough office. If you have questions about the Landlord-Tenant Registration requirements or need a copy of the required form, please contact the Biglerville Borough Office. Our staff will be happy to assist you.

Code Enforcement (cont'd.)

What are some common Code Enforcement violations?

Code enforcement plays an important role in maintaining the health, safety, and appearance of our community. The goal of code enforcement is not to issue citations, but to work with residents and property owners to ensure that neighborhoods remain clean, safe, and welcoming for everyone.

Below are some of the most common code enforcement issues found throughout the Borough:

Grass and Weeds

Property owners are responsible for keeping grass, weeds, and other vegetation properly maintained. Regular mowing and trimming not only improve the appearance of your property but also help reduce pests and prevent the spread of invasive weeds.

Accumulation of Junk and Debris

Items such as discarded furniture, appliances, scrap materials, tires, and other debris should not be allowed to accumulate on residential or commercial properties. Proper disposal of unwanted items helps prevent safety hazards and preserves neighborhood property values.

Inoperable or Unregistered Vehicles

Vehicles that are inoperable, dismantled, or unregistered should not be stored outdoors unless they are kept in compliance with Borough regulations. These vehicles can become safety concerns and detract from the appearance of surrounding properties.

Trash and Recycling Containers

Garbage and recycling containers should be properly stored and maintained. Residents are encouraged to place containers out for collection on the appropriate collection day and return them to their designated storage location as soon as practical after pickup.

Property Maintenance

Buildings, fences, sidewalks, and accessory structures should be kept in good repair. Peeling paint, damaged roofs, broken windows, unstable porches, and deteriorating fences can create safety concerns and may require corrective action.

Obstructions in Sidewalks and Rights-of-Way

Trees, shrubs, and hedges should be trimmed so they do not obstruct sidewalks, roadways, traffic signs, or intersections. Keeping public rights-of-way clear helps ensure the safety of pedestrians, bicyclists, and motorists.

Proper Disposal of Yard Waste

Grass clippings, leaves, branches, and other yard waste should not be deposited into streets, storm drains, or public rights-of-way. Doing so can clog stormwater systems, contribute to localized flooding, and negatively impact water quality.

The Borough encourages residents to periodically inspect their properties and address maintenance concerns before they become larger issues. Taking pride in your property benefits not only your home but also your neighbors and the entire community.

If you have questions about Borough ordinances or are unsure whether a particular situation complies with local regulations, please contact the Biglerville Borough Office. Staff are available to answer questions, explain applicable requirements, and help residents understand how to remain in compliance. Working together, we can continue to keep Biglerville a safe, attractive, and welcoming place to live.

IMPORTANT NOTICE:

Safe and Legal Street Parking in Biglerville Borough

Dear Residents,

The Biglerville Borough Council and local law enforcement want to remind all residents regarding the rules for parking on public borough streets. Recently, we have noticed an increase in vehicles parked **against the flow of traffic** (facing the wrong way).

Please remember that under **Pennsylvania Vehicle Code Section 3354** and Biglerville Borough ordinances, parking against the flow of traffic is illegal. When parking parallel on a two-way street, your vehicle must face the direction of traffic with your passenger-side wheels within 12 inches of the right-hand curb.

Why this matters:

- **Safety & Visibility:** Vehicle reflectors are located on the rear of your car. When parked backward, oncoming drivers cannot see your vehicle clearly at night.
- **Dangerous Maneuvers:** Pulling out from a wrong-way parking spot forces you to drive blindly into oncoming traffic, significantly increasing the risk of a head-on collision.
- **Public Right-of-Way:** Per borough regulations, vehicles must not block or impede the public right-of-way.

To ensure the safety of our pedestrians and drivers, parking enforcement will be monitoring borough streets. Please park legally to avoid receiving a parking ticket or traffic citation.

Paperless Billing

Biglerville Borough has the ability to send water and sewer bills via email.

We have seen an increasing number of customers whose bills are either not arriving in the mail at all or a week before the due date.

Signing up for paperless billing would increase convenience and stop the wait and worry about it being delivered via mail.

We send our bills via mail and email on the 10th of January, April, July, and October.

Some other benefits of paperless billing are:

- Safe and Secure, email is never revealed to third parties
- Keep electronic copies, or print when needed
- Help the environment by using less paper and reduce landfill waste
- View your bill anytime, anywhere
- Enhanced security eliminates the risk of mail theft and identity exposure
- Change it back anytime

If you are interested in paperless billing, call the office at 717-677-9488 or email the office at assistant@biglerville.us

We also have an online portal for convenience of paying with a debit/credit card.

Biglerville Business Recognition

Chiropractic Fitness Clinic

Chiropractic Fitness Clinic, operated by Dr. James Spertzel, DC, is conveniently located at 23 North Main Street in Biglerville. With more than four decades of chiropractic experience, Dr. Spertzel is dedicated to helping patients improve their quality of life through personalized, non-invasive care. He specializes in spinal alignment, pain relief, musculoskeletal health, and overall wellness, treating conditions such as back and neck pain, headaches, sciatica, joint discomfort, and sports-related injuries. By combining chiropractic adjustments with patient education and wellness-focused care, Chiropractic Fitness Clinic strives to help individuals restore mobility, reduce pain, and maintain a healthy, active lifestyle.

Installation Doctor

Located in the heart of Biglerville at 98 South Main Street, The Installation Doctor is your local source for professional automotive electronics and accessory installations. Offering services such as car audio systems, remote starters, security systems, window tinting, GPS, truck accessories, and more, their experienced team is dedicated to providing quality workmanship and dependable customer service. Whether you're upgrading your vehicle's technology or adding custom accessories, The Installation Doctor is committed to helping you drive with confidence and style.



Mayor's Corner

Christmas Light Decorations will be installed on Main Street and York Street the first Saturday after Thanksgiving or the first Saturday in December. Please obey the no parking signs on Main Street and please be cautious while driving through the Borough.

Thanksgiving Drive-thru Dinner

Once again, the anonymous donor donated money for the Thanksgiving Drive-thru dinners.

Date: November 21, 2026

Time: Non -2 pm or until sold out

Location: Biglerville Fire Department, 111 S Main St Biglerville PA 17307

Light Up the Season:

The 1st Annual Biglerville Borough Holiday Decorating Contest!

Help us transform Biglerville into a winter wonderland this Christmas! Whether you prefer elegant classic lights, a lawn full of inflatables, or an over-the-top spectacle that can be seen from space, we want to feature your home on our community tour map. Participation is completely **free** and open to all residential properties within official Borough limits. Read on for the details and how to register!

Official Rules & Guidelines

Key Dates & Timeline

- **Registration Open:** December 1 – December 14, 2026
- **Tour Map Released:** December 16, 2026
- **Judging Nights:** December 18 & 19, 2026 (6:00 PM – 9:00 PM)
- **Winners Announced:** December 20, 2026

Display & Safety Requirements

- **Turn On the Lights:** All entry displays, lights, and animations must be powered on from **6:00 PM to 9:00 PM** during both judging nights (Dec 18–19).
- **Keep It Safe:** Decor cannot block public sidewalks, roadways, or fire hydrants. Please secure all extension cords and wiring safely.
- **Family-Friendly:** All displays must be appropriate for all ages. The Borough reserves the right to disqualify any inappropriate entries.

Categories & Awards

A panel of three independent community judges will drive the official route to evaluate registered homes based on creativity, holiday spirit, effort, and use of space.

Prizes will be awarded across three fun categories:

-  **The Griswold Award:** Most extravagant, high-energy, and bright!
-  **Classic Christmas:** Most traditional, elegant, and timeless design.
-  **The Rudolph Award:** Best inflatables and overall kid appeal.

How to Register

Homes must be officially registered by **December 14** to be included on the judging route and community tour map.

Ready to join the fun? Go to the Borough website, www.biglerville.us, to obtain the entry form or stop by the Borough office. All entries must be dropped off at the Borough office or emailed to office@biglerville.us

Let's show off our community spirit and make Biglerville shine this December!

Upcoming Events @ The Harbaugh-Thomas Library



Children:

- **Legopalooza:** October 7 & November 4 @ 4:30 pm – 5:30 pm (Registration Required)
- **Yarn Monsters:** October 14 @ 4:30 pm – 5:30 pm (Ages 9-12 - Registration Required)
- **Busy with Bees Craft:** October 21 @ 4:00 pm – 5:15 pm (Ages 6-12 - Registration Required)

Teens:

- **Monthly Craft:** October – Scary Story Writing, November – Thank You Cards (during teen center hours)
- **Teen Book & Snack Boxes:** October 1 & November 2 (All day)
- **Gaming Club:** Tuesdays @ 5:00 pm – 6:00 pm (Registration Required)
- **Baking Club:** Oct. 7 & 21, Nov. 4 & 18 @ 3:00 pm – 5:00 pm (Registration Required)

Adults:

- **Guided Mindfulness Meditation:** Thursdays in October @ 3:30 pm – 4:15 pm (Registration Required)
- **Honeycomb Coasters or Hanging Decor:** October 2 @ 1:30 pm – 3:00 pm (Registration Required)
- **Recalling Lincoln at Gettysburg:** November 5 @ 6:00 pm – 7:00 pm (Registration Required)

Everyone:

- **Courtyard Story walk:** October 1 – 11 & October 13 – 31 (The Scarecrow's Hat by Ken Brown)
- **Movie Magic:** October 9 & November 13 @ 4:00 pm – 5:45 pm (Registration Required)

Visit the Adams County Library System Website for more information & more events.



Upper Adams School District

Upper Adams School District will be operating an early dismissal on October 9 & December 22.

The students will not have school on October 12, November 23 – 30, December 23 – January 1.



Borough Office Closures:

In observance of Veterans Day, the office will be closed Wednesday November 11, 2026.

In observance of Thanksgiving, the office will be closed Thursday November 26, 2026 & Friday November 27, 2026.

In observance of Christmas, the office will be closed Thursday December 24, 2026 & Friday December 25, 2026.

Upcoming Council Meetings

Tuesday November 3, 2026

Tuesday December 1, 2026

To register to speak to council, please call or stop by the Borough office at least 48 hours in advance of the meeting to be added to the agenda.

The Borough Council meetings are the first Tuesday of every month & begin at 7:00 pm.

Council Agendas & Minutes

View Council Meeting Agendas & Minutes:

<http://www.biglerville.us/departments/meetings>



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