



Biglerville Borough Council
 33 Musselman Avenue
 Biglerville, PA 17307
 PH: 717-677-9488 / FAX: 717-677-4027
 Email: office@biglerville.us / www.biglerville.us

LANDLORD REPORT

In accordance with the terms of Ordinance #2-88 of the Borough of Biglerville, the following form must be filled out by all landlords within the Borough. This said form **MUST** be amended within 10 days upon any change of occupancy. **Can be faxed or emailed to the office.** (Use a separate form for each property owned by you).

Rental Address: _____

Owner Name: _____

If Business is at this location (Name & Description): _____

OUR OFFICE IS TRYING TO REACH EVERYONE BY EMAIL WHEN POSSIBLE – PLEASE INCLUDE EMAIL ADDRESS IF POSSIBLE.

List of each unit #, names and ages of ALL TENANTS AND THEIR POST OFFICE BOX NUMBER AND PHONE NUMBERS

Unit #	Tenant Name(s) <i>(ALL people residing at this address)</i>	Older Than 18	P.O. Box & Zip Code	Phone Number & Email Address
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		
		<input type="checkbox"/> YES		

Would like Sewer/Water Bill mailed directly to the tenant? Yes No

Landlord: _____

Address of Landlord: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

Tenant's Previous Address: _____