



ADAMS COUNTY TAX SERVICES DEPARTMENT

117 BALTIMORE ST., Rm 202

GETTYSBURG, PA 17325

PHONE: 717-337-9837 FAX: 717-337-5767 EMAIL: taxoffice@adamscountypa.gov

PROPERTY IMPROVEMENT CERTIFICATION FORM

The cost of an Adams County Property Improvement Certification is **\$5.00**. **Please include the corresponding municipal permit or exemption letter and payment with this application.** Checks can be made payable to the County of Adams.

Municipality: _____ Parcel #: _____

Municipality Permit # or Exemption Letter Date: _____

A copy of the municipality permit or exemption letter MUST be submitted with this application

Property Owner: _____ Phone: _____

Owner's Address: _____ Email: _____

Property Address: _____ Lot #: _____

Application Type: ☐ Add Out-building/Structure ☐ New Commercial/Industrial

☐ Alteration/Addition/Renovation ☐ New Single Family Dwelling

☐ Maintenance/Repair ☐ Other (Specify) _____

Intended Use: ☐ Residential/Agricultural ☐ Commercial/Industrial

Scope of Work: _____

Dimensions or Building/Floor Area: _____ Garage: _____

Square Footage Unfinished Basement: _____ Finished Basement: _____

Deck/Porch/Patio: _____

Building Info: # of Stories: _____ Exterior Wall/Siding: _____

Total Rooms: _____ Bedrooms: _____ Bathrooms: _____

HVAC Heat Source: _____ # Fireplaces: _____

☐ Central Air ☐ Heat Pump

Sewage Disposal System: ☐ Public ☐ Private System Type: _____

Contractor: _____ Phone: _____

Contractor's Address: _____

Estimated Value: _____ Material Cost: _____

Estimated Completion Date: _____

I hereby certify that to the best of my knowledge, the above statements are true and understand that in the event of falsification, I shall be subject to a Civil Penalty of \$100.00. By submission of this application, Applicants acknowledge and consent to their personal information being shared with other government organizations for purposes of processing such application.

Print Name: _____ Date: _____