

President Neil Ecker called the August 1, 2023 regular council meeting of the Biglerville Borough Council to order at 7:00 p.m.

The following council members were present: Neil Ecker, John Angstadt, Robert Smith, Robert Pantaleo, Janet L. Gliem, Melinda Warren Elnaggar (phoned in), Robert E. Guise, and Mayor Phil Wagner.

The following guests were present: Ethan Lush, Gettysburg Times Reporter, Doug Hays, Sewer/Water Operator, and Chief Craig Hartley.

**PANTALEO MADE A MOTION TO APPROVE THE JULY 11, 2023 REGULAR MEETING MINUTES. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**PLANNING COMMITTEE:** Angstadt reported on the agenda items:

- Sharrah Design Group on behalf of the Canner Storage Land Development submitted a letter of extension for the land development plan to extend it to November 30, 2023.

**ANGSTADT MADE A MOTION TO APPROVE THE EXTENSION OF THE LAND DEVELOPMENT PLAN FOR CANNER STORAGE TO EXTEND IT TO NOVEMBER 30, 2023 SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.**

**SEWER COMMITTEE:** Gliem read the sewer report.

- Treated total 4,793,000 gallons
- Average per day 155,000 gallons
- Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples
- Weekly nitrate-nitrite & total nitrogen samples
- Monthly Copper & Final Hardness samples
- DEP was here on the 25<sup>th</sup> to do our annual inspection at STP. We have a couple small things to modify per their request. Other than that, we are good to go.

Kevin Bollinger  
Water/Sewer Operator

**WATER COMMITTEE:** Smith read the water report.

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In July, our water system pumped a total of 2,647,000 gallons averaging 85,387 gal/day. That is a 3.1 % decrease from June 2023 and a 28 % decrease from July 2022.

July's bacteria samples were taken on the 5<sup>th</sup> at 33 Musselman Ave. (boro office), 110 South Main Street (7-11 store), and 38 West York Street (Adams County Surplus). On the 11th, annual HAA5's and TTHM's were taken at Biglerville Elementary School. These are tests for by-products of drinking water chlorination and disinfection

In July we had four final water meter readings, 103 Penn Street, 30 West Hanover Street, 17-19 South Main Street, and 72 East York Street.

Our Magnetic Locator (metal detector) needs replaced. We have a quote from Exeter Supply Co. \$1,121.00 Money for this tool should be budgeted under line item 448.374. Doug needs councils' approval to make the purchase.

Water /Wastewater Operator  
Doug Hays

**FINANCE/PERSONNEL COMMITTEE:**

Ecker advised the council to hold the budget meeting early again this year. The council concurred to hold the budget meeting on September 26, 2023.

**A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO SET THE DATE OF SEPTEMBER 26, 2023 FOR THE 2024 BUDGET MEETING. THIS WAS SECONDED BY GLIEM. MOTION CARRIED UNANIMOUSLY.**

President Ecker called an Executive Session regarding personnel at 7:15 p.m. and returned to the regular session at 7:25p.m.

**A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO ACCEPT SANDRA VAZQUEZ'S RETIREMENT DATE OF SEPTEMBER 28, 2023 THIS WAS SECONDED BY GLIEM. MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO APPROVE SANDRA VAZQUEZ TO CONTIUNE TO GO FROM FULL TIME TO PART TIME AFTER SEPTEMBER 28, 2023 WORKING 10-15 HOURS A WEEK MAX OF 30 HOURS BI-WEEKLY AND HER SALARY WILL REMAIN THE SAME. THIS WAS SECONDED BY GLIEM. MOTION CARRIED UNANIMOUSLY.**

**PROPERTY/HIGHWAY COMMITTEE:**

**A MOTION WAS MADE BY GUISE, TO ADVERTISE FOR SNOWPLOW BIDS AND SNOW REMOVAL. THIS WAS SECONDED BY ANGSTADT. MOTION CARRIED UNANIMOUSLY.**

**SAFETY COMMITTEE:** Pantaleo stated he has no questions on the Police Report.

Chief Hartley reported:

- o Officer David will be attending the Taser Instruction Class next Monday, August 7<sup>th</sup>.
- o MoPec has now made it mandatory to do a self-defense class.
- o October 28<sup>th</sup> is drug take back. It will be held at the UASD parking lot. The fire hall needed their parking lot. Officer David and Constable Fitting will there onsite.

**ORDINANCE COMMITTEE:** Elnaggar reported on the following ordinances

**A MOTION WAS MADE BY ELNAGGAR AND SECONDED BY SMITH TO VOTE TO APPROVE THE AMENDMENT OF #5-2023 ORDINANCE. MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY ELNAGGAR AND SECONDED BY PANTALEO TO ADVERTISE THE PROPERTY MAINTENANCE CODE AMEDEMMENT FOR ORDINANCE # 10-94 REGARDING INSIDE FURNITURE PLACED ON PORCH. MOTION CARRIED UNANIMOUSLY.**

- Elnaggar and council discussed the animal ordinance and learning what is wrong with the original written ordinance. Elnaggar wants to set up a meeting with the DA, Solicitor, Mayor, and herself to discuss the ordinance and what needs to be corrected so it stands up in court.

**BIGLERVILLE ZONING/CODE ENFORCEMENT  
MONTHLY ACTIVITIES REPORT FOR  
(July 2023)  
COMPLAINTS**

NAME	ADDRESS	NATURE OF COMPLAINT	DATE
	29 Maple Street	Grass and weeds	

**List of Permits**

NAME	ADDRESS	PERMIT	DATE APPLIED	DATE FILED
	30 W Hanover St First Floor	Occupancy		07/06/23
	30 W Hanover St Sec Floor	Occupancy		07/06/23
	103 Penn St #1	Occupancy		07/06/23
	103 Penn St #2	Occupancy		07/06/23
	103 Penn St #3	Occupancy		07/06/23
	103 Penn St #4	Occupancy		07/06/23
	103 Penn St #5	Occupancy		07/06/23
	103 Penn St #6	Occupancy		07/06/23
	103 Penn St #7	Occupancy		07/06/23
	103 Penn St #8	Occupancy		07/06/23
	103 Penn St #9	Occupancy		07/06/23
	103 Penn St #10	Occupancy		07/06/23
	103 Penn St #11	Occupancy		07/06/23
	103 Penn St #12	Occupancy		07/06/23
	103 Penn St #13	Occupancy		07/06/23
	103 Penn St #14	Occupancy		07/06/23
	103 Penn St #15	Occupancy		07/06/23

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	103 Penn St #16	Occupancy		07/06/23
	2 N Main St First floor	Occupancy		07/13/23
	2 N Main St Second Floor	Occupancy		07/13/23
	17 S Main St	Occupancy		07/13/23
<b>List of Permits (cont'd)</b>	ADDRESS	PERMIT	DATE APPLIED	DATE FILED
<b>NAME</b>				
	19 S Main St	Occupancy		07/13/23
	35 Hillcrest	Occupancy		07/20/23

NAME	ADDRESS	REASON	DATE	OUTCOME
	63 Fourth St	Junk and debri 63 Fourth St		Council issued 6 month extension.
	63 Fourth St & Third St	Grass and weeds.	06/28/23	Sent notice. Property was not cleanedup and so could not mow grass and weeds.
	Growers property on Third St.	Junk and debri		Council issued 6 month extension.
	Growers property on Third St.	Grass and weeds.	06/28/23	Sent notice. Property was not cleanedup and so could not mow grass and weeds.
	36 N Main St	Condemned building		Council issued 90 day extension.
	29 Maple Street	Grass and weeds.		Sent Notice Property was mowed.
	301 E York St	Grass and weeds along sidewalks on Fifth St. Owner responded and will have property mowed.	06/28/23	Sent notice. The owner responded and will have the property mowed.
	13 W York St	Junk Vehicle. Vehicle was removed.	06/28/23	Sent notice. Vehicle was removed.
	112 S Main St	Junk and debri. Sent notice.	06/28/23	Sent Notice Property was cleaned up
	50 Penn St	Grass and weeds along Hanover St	07/28/23	Sent Notice
	46 Penn St	Grass and weeds	07/28/23	Sent Notice

Signed By:

*Wynne Smith*

**Zoning/Code Enforcement Officer**

MAYOR: Mayor Wagner announced the South Mountain Fair is over. He mentioned that the old OC Rice building is making great headway. Windows have been put in place and stone is being installed on the exterior.

**OLD BUSINESS:** Shaffer provided the minutes from the June COG meeting.

**NEW BUSINESS:**

**POLICE DEPARTMENT:**

**BIGLERVILLE POLICE DEPARTMENT  
MONTHLY ACTIVITIES REPORT FOR  
(JULY 2023)**

40	COMPLAINTS OR SERVICE CALLS	105	TRAFFIC STOPS
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69	TOTAL ARREST	67	TRAFFIC	2	CRIMINAL
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6	INVESTIGATIONS	48	WARNINGS	6	PSP HANDLED CALLS
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1330	TOTAL MILES TRAVELED	360	TOTAL HOURS WORKED
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156	Hartley	204	David		

COMPLAINTS / SERVICE CALLS	TRAFFIC ARREST	CRIMINAL ARREST
7 – Follow up Investigations	56 – Maximum Speed Limits	1 – Driving under Influence
3 – Assist EMS	4 – Drivers Required to be License	1 – Driving Under Suspension
3 – Information Requests	3 – Expired Inspections	DUI Related 3 <sup>rd</sup> Offense
2 – Fireworks in Progress	1 – Expired Registration	
2 – Reportable Motor Vehicle Crash	1 – Req. Financial Responsibility	
2 – Traffic Hazard on Roadway	1 – Duties at Stop Sign	
1 – Fraud	1 – Obedience to Traffic Ctl Dev	
1 – Parking Complaint		
1 – Disorderly Conduct		
1 – Disabled Vehicle		
1 – Criminal Mischief		
1 – Miscellaneous Offense		
1 – 911 Hangup		
1 – Hold Up Alarm (False)		
1 – Assist FD		
1 – Assist PD		
1 – DUI		
1 – Found Property		
1 – Reckless Driver (Non- Active)		
1 – Reckless Driver (Active)		
1 – Suicide Attempt		
1 – Theft from Automobile		
1 – Theft – (Non-Active)		
1 – Theft – Just Occurred		
1 – Traffic Offense		
1 – Welfare Check		
1 – Children Services CAC		

**TYPE OF INVESTIGATIONS:**

1	Criminal Mischief
1	Theft by Unlawful Taking
1	Theft From Automobile
1	Disorderly Conduct
1	Driving Under Suspension DUI Related 3 <sup>rd</sup> Offense
1	DUI

**STATUS OF INVESTIGATIONS FOR 2023**

<u>16</u>	CLOSED ARREST
<u>5</u>	UNDER INVESTIGATION
<u>2</u>	CLOSED UNSOLVED
<u>1</u>	CLOSED UNFOUNDED
<u>1</u>	REFER TO OTHER AGENCY
<u>2</u>	CLOSED IN HOUSE

REPORTING OFFICER: CHIEF Craig A. Hartley

**A MOTION WAS MADE BY GUISE AND SECONDED BY PANTALEO TO PAY THE BILLS AND ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY AT 7:44 P.M.**

<b>ACCOUNT TITLE:</b>	<b>GENERAL ACNB FUND with PLGIT</b>	<b>SEWER ACNB FUND with PLGIT</b>	<b>WATER ACNB FUND with PLGIT</b>
BAL BRO FWD	\$165,794.17	\$75,846.01	\$40,239.86
DEPOSITS	\$87,262.44	\$33,306.01	\$22,924.52
SUB TOTALS	\$253,056.61	\$109,152.02	\$63,164.38
BILLS	\$162,042.86	\$27,943.37	\$24,911.17
TOTALS	\$91,013.75	\$81,208.65	\$38,253.21
<b>PLGIT TRUST TITLE:</b>	<b>\$679,620.49 SPECIAL PLGIT HIGHWAY TRUST FUND</b>	<b>\$405,571.93 CAPITAL RESERVE PLGIT TRUST FUND</b>	<b>\$82,540.40 PUBLIC SAFE POLICE PLGIT TRUST FUND</b>
BAL BRO FWD	\$101,031.94	\$232,293.66	\$248.20
DEPOSITS	\$450.96	\$1,040.48	\$1.04
SUB TOTALS	\$101,482.90	\$233,334.14	\$249.24
BILLS	0	0	0
<b>TOTAL TRUST (ONLY PLGIT)</b>	<b>\$101,482.90</b>	<b>\$233,334.14</b>	<b>\$249.24</b>
<b>ACCOUNT TITLE:</b>	<b>PAYROLL ACNB FUND (no PLGIT)</b>	<b>AUTHORITY ACNB FUND (no PLGIT)</b>	<b>AUTHORITY #2 STP PROJECT 2017- ACNB FUND (no PLGIT)</b>
BAL BRO FWD	\$2,606.51	\$8,015.93	\$4,806.23
DEPOSITS	\$38,844.52	5,542.01	3,521.31
SUB TOTAL	\$41,451.03	13,557.94	8,327.54
BILLS	\$40,041.80	5,541.72	3,521.31
<b>TOTALS</b>	<b>\$1,409.23</b>	<b>\$8,016.22</b>	<b>\$4,806.23</b>

Signed,

Sandra L. Vazquez  
Secretary/Treasurer