



**Biglerville Borough Council**  
**33 Musselman Avenue**  
**Biglerville, PA 17307**  
**PH: 717-677-9488 / FAX: 717-677-4027**  
**Email: [office@biglerville.us](mailto:office@biglerville.us) / [www.biglerville.us](http://www.biglerville.us)**

## **SIDEWALK PERMIT INFORMATION**

- Sidewalk permits are valid for one (1) year from the date they are issued. Work should begin within six (6) months and be completed within twelve (12) months after the date of the permit.
- Sidewalk Permit Fees need to be submitted with the permit application
- ALL sidewalk permits will be reviewed and approved by the Code Enforcement Officer, normally this takes about seven (7) days
- Any rejection will be noted, attached with reasons and requirements
- Any project requiring water or sewer connections, change or hook-up will need approval from the Borough Council
- If you hire persons to perform work after issuance of the zoning permit, you shall furnish proof of Worker's Compensation insurance. Failure to do so will result in a stop-work order. If the hired person does not have Worker's Compensation insurance, a Worker's Compensation Affidavit of Exception form will need to be filled out, signed and notarized.
- If you subcontract any part of your contract, you MUST obtain proof of Worker's Compensation Insurance from the subcontractor. If the subcontractor does not have Worker's Compensation insurance, a Worker's Compensation Affidavit of Exception form will need to be filled out, signed and notarized.
- If you are not employing or hiring any other persons for the project for which you are seeking the sidewalk permit you must fill in and sign the Worker's Compensation Affidavit of Exception form

**IF YOUR SIDEWALK OR CURB IS ALONG A STATE ROAD YOU MUST OBTAIN A STATE PERMIT – CONTACT MIKE PINO AT THE PA STATE DEPT OF TRANSPORTATION IN GETTYSBURG.**

**\$20.00 IS DUE AT THE TIME OF SUBMITTAL OF THE PERMIT AND THE CHECK MUST BE MADE OUT TO BIGLERVILLE BOROUGH**



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## APPLICATION FOR SIDEWALK PERMIT

Permit No. \_\_\_\_\_

Application is hereby made for a permit to install a curb and/or sidewalk. Applicant agrees that such work will be done in accordance with plans and specifications submitted, and that it will comply with all provisions of the borough specifications and/or with all other applicable ordinances of Borough, Federal, State and County regulations.

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Construction Site Location: \_\_\_\_\_

Type of Work:  Curb  Sidewalk  Other \_\_\_\_\_

Description of Work: \_\_\_\_\_

Estimate Cost of Construction: \$ \_\_\_\_\_ Fee \_\_\_\_\_

### FEE SCHEDULE:

\$20.00 DUE AT THE TIME OF SUBMITTAL OF THE PERMIT AN THE CHECK MUST BE MADE OUT TO BIGLERVILLE BOROUGH.

Have all applicable Local and State or Federal permits been obtained?  Yes  No

### ADDITIONAL REQUIREMENTS FOR FINAL PLAN APPROVAL

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Reviewed By: (Name/Title)

\_\_\_\_\_  
Date

*Borough of Biglerville, PA  
Friday, December 8, 2023*

## Chapter 21. Streets and Sidewalks

### Part 1. SIDEWALKS AND CURBS

#### § 21-101. Landowner Responsibilities.

[Ord. 1-98, 8/4/1998, § 1; as amended by Ord. 1-2003, 1/7/2002]

Owners of land within the Borough on which sidewalks and/or curbs are constructed shall maintain them in accordance with criteria developed by the Borough and shall be responsible for the repair thereof in a manner satisfactory to the Borough. Any contractor, subcontractor, utility company or any other entity which finds it necessary to disturb a sidewalk or curb for the installation of any service shall be solely responsible for replacing that sidewalk or curb in accordance with the specifications that are incorporated into this Part and shall be responsible for the repair thereof in a manner satisfactory to the Borough of Biglerville. Owners of land within the Borough may be required to construct and maintain a curb and sidewalk. All sidewalks and curbs or sections thereof hereinafter constructed, reconstructed and repaired shall conform to the requirements of this Part.

#### § 21-102. Sidewalk Construction.

[Ord. 1-98, 8/4/1998, § 2]

All sidewalk shall be constructed and repaired of concrete only and shall conform to the standards and specifications as adopted by the Borough Council. Provided; Where the existing sidewalk is of brick/monolith and at least 2/3 of such sidewalk is in good repair, such sidewalk may be repaired with brick/monolith. The specifications herein contained may be modified by the Borough Council in appropriate situations in order to meet conditions existing in adjoining sidewalks.

#### § 21-103. Curb Construction.

[Ord. 1-98, 8/4/1998, § 3]

All curbs shall be constructed, reconstructed and repaired of concrete only and shall conform to the standards and specifications as adopted by the Borough Council. The specifications herein contained may be modified by the Borough Council in appropriate situations in order to meet conditions existing in adjoining curbs.

#### § 21-104. Sidewalk Width.

[Ord. 1-98, 8/4/1998, § 4]

The width of all sidewalks shall be not less than four feet nor more than six feet. Provided: That in residential areas the Borough Council may permit the construction of a sidewalk four feet in width with a grass plot of not less than 18 inches in width between the curb and sidewalk and not less than the width of the existing grass plot.

