

President Neil Ecker called the November 7, 2023 regular council meeting of the Biglerville Borough Council to order at 7:00 p.m.

The following council members were present: Neil Ecker, John Angstadt, Robert Smith, Janet L. Gliem, Robert Pantaleo. Robert E. Guise, Melinda Warren-Elnaggar and Mayor Phil Wagner were absent.

The following guests were present: Torren Ecker, State House of Representative; Mike Olinger, Olinger Paving; Samuel Biesecker; Citizen, Jared Winand; JDI Site Solutions, Kevin Bollinger; Sewer Operator; Chief Craig Hartley

PANTALEO MADE A MOTION TO APPROVE October 3, 2023 REGULAR MEETING MINUTES, GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

OPPORTUNITY FOR CITIZENS TO BE HEARD:

- Torren Ecker, State House of Representatives presented Gliem with a citation for her 31 years of service to the borough.
- Samuel Biesecker requested to council if the Borough could maintain Alley # 19 that runs along side his property. He added that it is an ordained alley and would like the alley maintained so it is easier for vehicles to travel on and pedestrians that walk the alley to walk on. Biesecker mentioned that the alley is partly paved and overgrown with grass. The paved part of the alley has potholes and signs of serious neglect. He asked if the Borough could bring this alley up to standards of the other alleys in the Borough so it can be used by vehicle traffic. Ecker asked Bollinger if the Borough has the materials and Bollinger replied yes. Samuel asked that it be taken care of by Spring and Ecker advised that since it is an ordained alley that it would be taken care of.
- Mike Olinger discussed the proposal he supplied to council on changing the contract that was recently executed to include pretreatment of roads for the upcoming snow season. Olinger advised that the benefit to using pretreatment is that it helps melt the initial snow and it would help reduce the amount of salt that is used. Brine is used as an activator, and it is more ecofriendly Olinger said. Ecker asked Olinger if the council decides later in the they wish not to do the pretreatment and if he would continue with the already agreed upon contract that was signed in October for snow plowing. Olinger advised that yes, he would he had no intentions of pulling the contract, he would honor the contract for this season. The Council made the decision later in the meeting to continue with the original executed contract, not adding pretreatment.

Biesecker and Olinger exited.

- Jared Winand provided an update to council regarding the demolition of 36 N Main St. He advised that the abatement would begin in a few weeks and will take a couple of weeks to complete. Once the abatement is complete a notification will be sent to DEP, and they will wait the 10 days that DEP provides for review. Ideally, they would like to begin the demolition in January or February.

He advised that they will be putting up a fence and placing barricades for safety. He asked the council if they had any questions about the process. After discussion, Ecker advised he appreciates the updates and to continue to update the council with progress. Winand exited

PLANNING COMMITTEE: John Angstadt reported that the Ridge Rentals Land Development Plans extension expires on 11/30/23.

SEWER COMMITTEE: Gliem read the sewer report.

Treated total 4,359,000 gallons

- Average per day 141,000 gallons

- Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples

- Weekly nitrate-nitrite & total nitrogen samples

- Monthly Copper & Final Hardness samples

- Chamberlain & Wingert guys were here the first week of this month to replace the 8" sewer main behind 52 N. Main St. that was clogged. We also had them install patches on the inside at both transitions to keep out ground water, as we tied back into the liner on the lower side.

- Control Systems 21 has ordered the decant valve for the STP, and we will schedule to replace it once it gets here. In the meantime, we are keeping the decant line full with a garden hose to eliminate the decanter popping out of the water.

- Craig Zack, Doug, and I met with Knouse Foods representatives to talk about their boiler water waste being discharged to our STP. They have some leg work and testing to do before council can make a decision.

Kevin Bollinger

- Gliem provided an update to council on the Knouse Foods metered boiler wastewater request per Craig Zack's memo. She stated the following:
 - A meeting was held on October 24th with Knouse where it was indicated that the Borough is interested in taking the waste but not any problems associated with it. They discussed potential tapping fees in addition to user fees and an agreement should the waste ever be decided to be accepted.
 - They discussed what DEP will require from the Borough to approve acceptance of the waste and Knouse was provided with a list of contaminants that DEP requested to be analyzed for. It was decided that two samples will be taken for an average and that the Borough will be involved in the collection of the samples.
 - After the sampling and analysis is completed, the results will be reviewed to determine if pretreatment is necessary and summarized and sent to PA DEP for approval.

GLIEM MADE A MOTION TO ACCEPT THE CONTROL SYSTEMS QUOTE FOR THE DECANT VALVE REPLACEMENT IN THE AMOUNT OF \$2,412.50, FREIGHT AND INSTALL IS ADDITIONAL. SMITH SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

WATER COMMITTEE: Rob Smith read the water report

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In October our water system pumped a total of 2,514,000 gallons averaging 81,097 gal/day. That is an 12.2 % decrease from September 2023 and a 4.6 % decrease from October 2022.

October's bacteria samples were taken on the 2nd at 33 Musselman Ave. (boro office), 374 Heidlburg Road (G.V.M.), 366 Arendtsville Road (Nutrien)

October had one final water meter reading, 125 Fourth Street.

Out at the Applevew development, on October 9th we charged the water main lines, then on the 10th, we flushed the lines preparing them for Total Coliform test. The test results came back good.

On the 10th Chamberlin & Wingert repaired a water leak at 360 East York Street. We lost about 50,000 gallons till we got the leak fixed. Doug called them at 2 pm, they were there in less than 2 hours. This leak gave us no notice and needed to be repaired that day. Chamberlin & Wingert did a good job as always.

In October, Ketterman's Electric finished installing the receptacles at both Wells (#6 & #7) and the generator. The next step is doing a test run soon. When we do this if anyone wants to come out let Doug know.

One of our Chlorine analyzer (DR300) stopped working, it needs replaced. Doug needs councils' approval for the purchase. A quote is attached.

In October, Ault paving paved the four water leak repairs. They did a good job.

Water /Wastewater Operator
Doug Hays

Rob Smith commented on the below items:

- Commissioners awarded the CDBG Funding – Borough will receive \$263,477.
- Penn Vest has extended the funding offer to July 2024.

A MOTION AS MADE BY SMITH TO ADVERTISE THE INCREASED WATER RATE THAT IS EFFECTIVE JANUARY 1, 2024. SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY SMITH TO ADVERTISE THE WATER CHARGES FOR THE RESUMPTION OF WATER SERVICE, FINAL WATER READING FEE EFFECTIVE JANUARY 1, 2024. SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY SMITH TO ACCEPT THE QUOTE FROM AQUAPHOENIX TO PURCHASE A NEW COLORIMETER IN THE AMOUNT OF \$716.55. SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.

FINANCE/PERSONNEL COMMITTEE:

Ecker, Chairman of Finance and Personnel, introduced Kelly Starner to council, (Kelly is recommended by the committee to become the new office assistant at \$19.00 per hour, full time). If approved, she will start on November 27, 2023. Ecker advised that she is qualified for the position

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO HIRE KELLY STARNER AS THE OFFICE ASSISTANT FOR THE BOROUGH OFFICE. THIS WAS SECONDED BY GLIEM. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO APPROVE 2023 CAPITAL RESERVE TRANSFERS, POLICE SAVINGS \$7,000, WATER SAVINGS \$8,000, SEWER SAVINGS FOR TOUCH SCREEN \$10,000 AND GENERAL SAVINGS FOR OFFICE EQUIPMENT \$2,000. THIS WAS SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO APPROVE 2023 DONATIONS AND MEMBERSHIPS, OFFICE OF AGING - \$500, ADAMS CO. SENIOR CENTER - \$500, BIGLERVILLE GARDEN CLUB - \$600 AND ADAMS CO ECONOMIC ALLIANCE MEMBERSHIP - \$200. THIS WAS SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO APPROVE TO ADVERTISE 2024 SCHEDULED MEETINGS. THIS WAS SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO APPROVE TO ADVERTISE TAX RESOLUTION (NO INCREASE). THIS WAS SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY ECKER, AS CHAIR OF FINANCE AND PERSONNEL, TO APPROVE THE RED ACCOUNTS. THIS WAS SECONDED BY GLIEM. MOTION CARRIED UNANIMOUSLY.

Ecker, chairman of Finance and Personnel asked council for permission for the office staff to send letters of request to Erik Vranich to serve another term for the Authority and to Tracy Angstadt to serve another term on the Zoning Hearing Board. The council concurred with the decision to send both individuals letters.

PROPERTY/HIGHWAY COMMITTEE: Nothing to report.

SAFETY COMMITTEE: Pantaleo stated he had no questions on the Police Report. Report attached. Chief Hartley reported:

- Hartley reported concerns on Franklin St and to add children at play signs.
- Senate Bill is being introduced for radar. Hartley added that PA is the 3rd highest in fatalities.

**BIGLERVILLE POLICE DEPARTMENT
MONTHLY ACTIVITIES REPORT FOR**

(OCTOBER 2023)

56	COMPLAINTS OR SERVICE CALLS	68	TRAFFIC STOPS		
57	TOTAL ARREST	52	TRAFFIC	5	CRIMINAL
7	INVESTIGATIONS	31	WARNINGS	13	PSP HANDLED CALLS
1047	TOTAL MILES TRAVELED	323.75	TOTAL HOURS WORKED		
138.25	Hartley	185.5	David		

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COMPLAINTS / SERVICE CALLS	TRAFFIC ARREST	CRIMINAL ARREST
14 – Follow up Investigations	23 – Maximum Speed Limits	1 – Possession marijuana
7 – Suspicious Activity	10 – Expired Registrations	1 – Possession Paraphernalia
3 – Asst Law Enforcement	3 – Expired Inspection	2 – Tobacco in schools
4 - Harassment	2 – Suspended Registration	1 – Disorderly Conduct
2 - Act 64	4 – Obedience to Traffic Ctr Dev	
2 – Abandon Vehicles	2 – Required Financial Resp	
2 – Assist EMS	1 – Prohibitions in Specified Places	
2 – Criminal Mischief	3 – Driving w Suspended License	
2 – Meeting	2 – Permitting Violation of Title	
2 – Court	1 – Traffic Control Signals	
2 – Found Property	1 – Drivers Required to be Lic	
2 – Parking Complaint		
1 – Abuse		
1 – Departmental Services		
1 – Disorderly Conduct		
1 – Noise Disturbance		
1 – Disabled Vehicle in Traffic		
1 – Domestic		
1 - Hit & Run		
1 – Information		
1 – Suicidal Subject		
1 – Traffic Problem		
1 – Trespassing		
1 – Welfare Check		

TYPE OF INVESTIGATIONS:

1	Act 64 (Drug Possession & Tobacco violation)
2	Criminal Mischief
2	Harassment
1	Tobacco Violation
1	Hit & Run

STATUS OF INVESTIGATIONS FOR 2023

<u>31</u>	CLOSED ARREST
<u>7</u>	UNDER INVESTIGATION
<u>6</u>	CLOSED UNSOLVED
<u>2</u>	CLOSED UNFOUNDED
<u>3</u>	REFER TO OTHER AGENCY
<u>2</u>	CLOSED IN HOUSE

REPORTING OFFICER: CHIEF Craig A. Hartley

ORDINANCE COMMITTEE: Nothing to report.

CODE/ZONING ENFORCEMENT REPORT: See attached.

- Shaffer advised the council if they have any sidewalks that they want to have Smith address please provide a list.

**BIGLERVILLE ZONING/CODE ENFORCEMENT
MONTHLY ACTIVITIES REPORT FOR
(October 2023)**

COMPLAINTS

NAME	ADDRESS	NATURE OF COMPLAINT	DATE

List of Permits

NAME	ADDRESS	PERMIT	DATE APPLIED	DATE FILED
	112 W York St	Occupancy		10/05/23
	106 5 th Street	Fence		10/05/23
	125 Fourth St	Occupancy		10/19/23

INVESTIGATIONS/INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	63 Fourth St	Junk and debris 63 Fourth St		Council issued 6-month extension.
	103 Penn Street	New sign without permit		Sending notice
	Growers' property on Third St.	Junk and debris		Council issued 6-month extension.
	36 N Main St 90-day deadline is 10/12/23 Demo permits were issued. Met with contractor. He indicated that the owner is not returning his calls. He cannot start until the asbestos is removed. Owner has 180 days to start, then the permit is voided. I would like to send notice to owner and state that if the permit expires in 180 days, the time extension be voided and I would issue 90 (extension days) plus 180, total 270 Citations!	Condemned building		Council issued 90-day extension.

VACANT PROPERTIES

NAME	ADDRESS	REASON	CITATION	DATE

SIDEWALKS INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME

PAINT LIST

NAME	ADDRESS	REASON	DATE	OUTCOME
	78 E York St	Trim		Add 6-month extension

Signed By:

Payne Smith
Zoning/Code Enforcement Officer

MAYOR: Smith announced on behalf of Mayor Phil Wagner.

- Trick or Treat night went well, but cold. 150-200 kids around town. Chief Hartley and Officer David on patrol.
- Bank clock status: Dusk to dawn LED lighting installed. A 6-to-8-hour clock motors and hands installation will happen in November. Dick Unger, the donor, is happy with work so far.
- Christmas decorations planned to go up November 25th. Due to continuing work by Columbia Gas on York Street through December, we will not install any decorations on York Street for fear of tractor trailer knock downs.
- Free Thanksgiving drive through meal by Fire Department Saturday Nov 18th from noon to 2 and thanks to anonymous donor.
- November 9th is Adams County Community Foundation's Giving Spree at Gettysburg Middle School from 3 to 7 p.m. If you have not made a donation to one of many local nonprofits that support our community, please do so!
- Biglerville's Centenary Global Methodist church again hosts a "Live Alone" dinner on December 1st at noon for the local area shut ins.

OLD BUSINESS: Nothing to report.

NEW BUSINESS: No new business to report.

A MOTION WAS MADE BY PANTALEO AND SECONDED BY SMITH TO ADOPT THE RESOLUTION FOR THE POLICE DEPARTMENT GRANT. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY PANTALEO AND SECONDED BY ECKER TO PAY THE BILLS AND ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY AT 9:50 p.m.

ACCOUNT TITLE:	GENERAL ACNB FUND with PLGIT	SEWER ACNB FUND with PLGIT	WATER ACNB FUND with PLGIT
BAL BRO FWD	\$97,029.79	\$56,603.68	\$34,250.30
DEPOSITS	\$122,995.62	\$45,998.01	\$25,187.05
SUB TOTALS	\$220,025.41	\$102,601.69	\$59,437.35
BILLS	\$136,995.92	\$26,328.65	\$30,628.26
TOTALS	\$83,029.49	\$76,73.04	28,809.09
PLGIT TRUST TITLE:	\$639,028.42 SPECIAL PLGIT HIGHWAY TRUST FUND	\$434,879.61 CAPITAL RESERVE PLGIT TRUST FUND	\$83,689.00 PUBLIC SAFE POLICE PLGIT TRUST FUND
BAL BRO FWD	\$102,412.03	\$214,424.47	\$251.38
DEPOSITS	\$477.40	\$1,003.10	\$1.10
SUB TOTALS	\$102,889.43	215,427.57	\$252.48
BILLS	0	0	0
TOTAL TRUST (ONLY PLGIT)	\$102,889.43	\$215,427.57	\$252.48
ACCOUNT TITLE:	PAYROLL ACNB FUND (No PLGIT)	AUTHORITY ACNB FUND (No PLGIT)	AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)
BAL BRO FWD	\$9,533.96	\$13,277.40	\$8,550.96
DEPOSITS	\$35,243.48	\$.40	\$0.00
SUB TOTAL	\$44,77.44	\$13277.80	\$8,550.96
BILLS	\$43,272.11	\$0.00	\$0.00
TOTALS	\$1,305.33	\$13,277.80	\$8,550.96

Signed,

Kelly L Shaffer
Secretary/Treasurer