Council President Rob Smith called the October 6, 2026, regularly scheduled council meeting of the Biglerville Borough Council to order at 7:00 p.m. with the following in attendance:

Borough Council Members Present -Rob Smith, Janet Gliem, Robert E. Guise, Tom Kennedy, Neil Ecker, Natalie Spadacino, Mayor Phil Wagner, and Melinda Warren Elnaggar.

Borough Employees Present –Joe David, Police Patrolman, Cole McClain, Water Operator

- **ELNAGGAR MADE A MOTION TO APPROVE SEPTEMBER 1, 2026, REGULAR MEETING MINUTES, AND SEPTEMBER 16,2026 BUDGET WORKSHOP MEETING MINUTES, AND ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

CITIZENS TO BE HEARD: None

BOROUGH ENGINEER REPORT: KPI Technology provided the engineer report for review.

- **Mill Brook Meadows**
  - KPI has been working with the engineer for the developer providing information and details as they work on responding to our review meme dated July 7, 2026.
- **Water System Improvements**
  - There have been reported issues with chlorine pumps and a check valve at the reservoir (tank). To ensure compliance, we contacted PA DEP about the proper paperwork that may need to be reviewed and approved by them. PA DEP indicated that an amendment to the Public Water Supply permit would be necessary if any of this equipment were to be replaced.
- **West York Street Storm Sewer**
  - PennDOT recently notified the Borough after doing some routine flushing and televising of the storm sewer lines in the borough that the storm sewer crossing West York, near High Street, is collapsed. Unfortunately, this pipe and the replacement of it, is the responsibility of the Borough.
  - We have been working with the Borough and coordinating with contractors to get pricing to have the pipe replaced along with associated replacement of the deteriorated inlet boxes. The pricing received may dictate that the work associated with this project must be bid.
  -

PLANNING COMMITTEE: Elnaggar had nothing to report.

WATER COMMITTEE: Ecker reported on:
Ecker read the September water report.

- In September, our water system pumped a total of 2,837,000 gallons, averaging 94,567 gal/day. That is a 3.9% increase from August 2026 and a 4.7% decrease from September 2025.
- Bacteria samples were collected on the 1st at 366 Arendtsville Rd (Nutrien), 374 Heidlersburg Rd (G.V.M.), and 38 W York St (A.C.R.). On the 2nd, Volatile Organic Compounds (VOC's) were collected. On the 30th, PFAS was collected.
- In September, we had one final water meter reading at 7/11, water meters were read for the 3rd quarter, and 3 water meters were replaced. On the 11th, Coyne Chemical delivered chlorine.

Water Operator

Cole McClain

SEWER COMMITTEE: Gliem reported on:
Gliem read the September sewer report.

-Treated total 4,682,000 gallons

- Average per day 156,067 gallons

- Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples

- Weekly nitrate-nitrite & total nitrogen samples

- Monthly Copper & Zinc & Final Hardness samples

- On the 16th there was no water pressure at the wastewater plant. Reever's was called, they discovered two blown fuses. It was also suggested that we get a new pressure tank and pressure switch. Reever's sent us a quote which was approved.

- On the 16th Peck's Septic hauled 4 loads (22,0000 gals) out of Digester number 1.

- On the 28th Peck's Septic hauled 4 loads (22,000 gals) out of digester number 2.

Shawn Decker

Wastewater Operator

FINANCE/PERSONNEL COMMITTEE: Smith reported on and made motions for the following:

- Smith called an executive session at 7:06 PM.

Cole McClain left the meeting.

- Returned to regular session council meeting at 7:30 PM.

- **SMITH MADE A MOTION AUTHORIZING COUNCIL TO EXECUTE CRAIG HARTLEY'S AMENDMENT REQUEST TO AMEND HIS EMPLOYMENT AGREEMENT. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- **SMITH MADE A MOTION AUTHORIZING SHAFFER TO FILE A WORKER'S COMP CLAIM FOR CRAIG HARTLEY. THE CLAIM IS TO DETERMINE WHETHER CRAIG CAN RETURN TO WORK PERFORMING THE OUTLINED DUTIES IN HIS AMENDED EMPLOYMENT AGREEMENT. GUIDANCE FROM THE BOROUGH'S WORKERS' COMPENSATION COMPANY ON WHETHER THE BOROUGH IS COVERED IF HARTLEY COMES BACK TO WORK. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- **SMITH MADE A MOTION TO EXECUTE THE AMENDED EMPLOYMENT AGREEMENT FOR CHIEF CRAIG HARTLEY PENDING THE WORKERS' COMPENSATION REVIEW FOR ELIGIBILITY TO WORK. THE AMENDMENT WOULD CHANGE HARTLEY'S ROLE STRICTLY TO AN ADMINISTRATIVE AND INVESTIGATIVE ROLE ONLY. HE SHALL NOT PERFORM ANY OPERATIONAL DUTIES THAT REQUIRE HIM TO WEAR A DUTY BELT, TACTICAL GEAR, OR PARTICIPATE IN FRONT-LINE FIELD RESPONSES, PATROL DUTIES, OR PHYSICAL ENFORCEMENT ACTIONS. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- **SMITH MADE A MOTION TO INCREASE THE PT POLICE BUDGETED AMOUNT TO $10,000, WHICH IS A $3,000 INCREASE ON THE 2027 DRAFT BUDGET. ONCE THE AMOUNT IS REVISED, THE BUDGET IS APPROVED, AND THE 2027 BUDGET LAYOUT CAN BE ADVERTISED. SPADACINO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- **SMITH MADE A MOTION TO CONTINUE EMPLOYEE BENEFITS: HIGHMARK BLUE SHIELD PPO QUALIFIED $1750 100/80 GOLD PLAN, UNITED CONCORDIA DENTAL, AND CAPITAL BLUE CROSS VISION 12/10 PLUS PLAN. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- **SMITH MADE A MOTION TO APPROVE THE AMENDMENT TO ADD THE PERSONNEL POLICY FOR ATTENDANCE AT BOROUGH COUNCIL MEETINGS AND THE TIMEKEEPING AND TIME CLOCK USAGE POLICY. ELNAGGAR SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- **SMITH MADE A MOTION TO APPROVE AND ADVERTISE THE LAYOUT OF THE 2027 BUDGET. THE BUDGET WILL BE AVAILABLE AT THE BOROUGH OFFICE FOR REVIEW FOR 10 DAYS. KENNEDY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- **SMITH MADE A MOTION TO ADVERTISE THE 2027 TAX RESOLUTION WITH NO INCREASE. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- **SMITH MADE A MOTION TO ADOPT THE SECURITY CAMERA POLICY AND INCLUDE THE POLICY IN THE PERSONNEL POLICY. ELNAGGAR SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

PROPERTY & HIGHWAY COMMITTEE: Guise reported.

- There is a collapsed stormwater pipe on West York Street. We are waiting to obtain quotes from contractors for the replacement. It's possible depending on cost it will have to put out to bid. We will have an update for the November meeting. The work needs to be completed before PennDOT paves in the Spring.

SAFETY COMMITTEE: Kennedy had no questions on the September police report and asked the Council if they had any questions. Kennedy asked David if he had anything to report.

BIGLERVILLE POLICE DEPARTMENT
MONTHLY ACTIVITIES REPORT FOR
(September 2026)

49	COMPLAINTS OR SERVICE CALLS			49	TRAFFIC STOPS

27	TOTAL ARREST	25	TRAFFIC	2	CRIMINAL CHARGES

3	INVESTIGATIONS	37	WARNINGS	109.75	Total Hours Worked Hartley

315	Miles Travelled Car 1	986	Miles Travelled Car 2	160	Total Hour Worked David
				38	Total Part Time Hours

TRAFFIC ARRESTS	COMPLAINTS	CRIMINAL ARREST
11- Max Speed	15 – Follow up	2 – Indirect Criminal Contempt
4 – Expired Registration	6 – Assist Law Enf.	
2 – Expired Inspection	3 – Assist EMS	
1 – Audible Warning Device	2 – Information	
1 – Drivers Required to be licensed	2 – Open Door	
1 – Suspended License	2 – Reportable Crash	
1 – Suspended Registration	1 – Indecent Assault	
1- Limitations on driving left road	1 – Mental Illness	
1 – Unauthorized use of registration	1 – Abandon Vehicle	
1 – Obedience to traffic control device	1 – Animal Complaint	
1 – Operation following susp reg	1 – Directed Patrols	
	1 – Noise Disturbance	
	1 - Domestic	
	1 – Hit & Run	
	1 – Found Property	
	1 – PFA – Non active	
	1 – Parking complaint	
	1 – Missing person	
	1 – Suspicious activity	
	1 – Suicide attempt – Asst EMS	
	1 – Theft Just occurred	
	1 – Trespassing	
	1 – Warrant service	
	1 – Welfare check	

TYPE OF INVESTIGATIONS:

2	Indirect Criminal Contempt
1	Retail Theft
1	Indecent Assault

STATUS OF INVESTIGATIONS FOR 2025

15	CLOSED ARREST
1	UNDER INVESTIGATION
1	CLOSED UNSOLVED
1	CLOSED UNFOUNDED
0	REFER TO OTHER AGENCY
3	PROSECUTION DECLINED

REPORTING OFFICER: CHIEF Craig A. Hartley

- Kennedy advised the council that he attended the fallen hero's memorial that was recently held at the Adams County Emergency Management facility. Biglerville had 5 members of the community that were acknowledged. Kennedy said that's a great tribute to our town of Biglerville. Kennedy commented that it was a terrific ceremony.
- David reported that he attended and completed less lethal instructor certification this week. He can train the other officers in Biglerville now. The Borough will purchase the correct ammo next year to perform the training. David also reported that Medicine Take Back will be on Saturday, October 24th at the fire department from 10 am to 2 pm.

ORDINANCE COMMITTEE: Spadacino had nothing to report.

- **SPADACINO MADE A MOTION TO AUTHORIZE BERNIE YANNETTI TO REVIEW THE DRAFT VOLUNTEER FIREFIGHTER TAX REBATE ORDINANCE AND, AFTER HIS REVIEW ADVERTISE. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- Spadacino advised council that a mobile food preparation ordinance has been drafted. She asked that the council review it and at the November meeting consider making a motion to have it reviewed by Bernie Yannetti. She mentioned that we currently do not have anything in place, that we are using our solicitation permits for food truck vendors.

CODE/ZONING ENFORCEMENT: Smith asked if council had questions on the September report. Report was provided.

BIGLERVILLE ZONING / CODE ENFORCEMENT
MONTHLY ACTIVITIES REPORT FOR
(September 2026)

COMPLAINTS

NAME	ADDRESS	NATURE OF COMPLAINT	DATE

List of Permits

NAME	ADDRESS	PERMIT	DATE	DATE
	48 Diane Lane	Solar Panels	9/29/2026	
	Musselman Ave	Street cuts / Columbia Gas	9/29/2026	
	300 E York Street	Fence	9/29/2026	
	5 Kristi Lane	Deck	9/22/2026	
	3675 Table Rock Road	Underground electric	9/8/2026	
	65 Hillcrest	Sidewalks	9/29/2026	

INVESTIGATIONS/INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	Musselman plant off Musselman Ave	Grass and weeds		Sent notice
	121 E York St	Grass and weeds		Sent notice
	48 Third St	Junk and debris. Sent notice to landlord		Current resident moved out. Landlord is in the process of cleanup
	29 W York Street	Junk and debris		Sent notice / Property was cleaned up
	48 Third Street	Junk and debris		Notice sent / Property was cleaned up
	185 N Main Street	Received complaints on roaches.		Requested complaint form to be filled and pictures.

				Both were received. Sending violations notices.

NAME	ADDRESS	REASON	CITATION	DATE

SIDEWALKS INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	125 Fifth St	Trip edge	**10/5**	
	122 West York	Broken sidewalk	**10/5**	
	55 N. Main	Trip	**10/5**	
	90 S Main	Missing	**10/5**	

Signed By: *Wayne Smith*
Zoning / Code Enforcement Officer

MAYOR:

- Mayor stated that Trick-or-Treat will be Saturday, October 31st from 6 PM to 8 PM. The Apple City FFA will host the trunk-or-treat event again at the school.
- November 21st will be the drive-through turkey dinner from 12 pm to 2 PM.

. **UNFINISHED BUSINESS:**

- Adams County COG August meeting minutes were provided.
- Council discussed the NAREMA truck. Smith advised that more municipalities have dropped out of the agreement for the NAREMA truck. The only ones still in are Franklin, Tyrone, and Biglerville. Council discussed that if there is, in fact, an emergency, the County has the resources to set up a command station. Council concurred to remove Biglerville from the agreement as well.
    - **ELNAGGAR MADE A MOTION TO WITHDRAW BIGLERVILLE FROM THE NAREMA TRUCK AGREEMENT. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

NEW BUSINESS:

- Shaffer mentioned that last year there was talk about relocating the train station. Patriot Rail had a conversation with the Borough about possibly relocating. Shaffer mentioned she may have found a location for it and if the council would be on board. Shaffer asked the Council to think about it. No decision needs to be made now. Shaffer said that she would discuss it with Patriot further if council was on board. Shaffer explained that there may be some funding available for the project.

ANNOUNCEMENTS: None.

TREASURER'S REPORTS: Bill reports were provided to the council.

ADJOURNMENT:

A MOTION WAS MADE BY GUISE AND SECONDED BY GLIEM TO PAY THE BILLS AND ADJOURN THE MEETING AT 7:58 p.m. MOTION CARRIED UNANIMOUSLY.

ACCOUNT TITLE:	GENERAL ACNB FUND with PLGIT	SEWER ACNB FUND with PLGIT	WATER ACNB FUND with PLGIT
BAL BRO FWD	$70,496.57	$65,573.24	$106,819.39
DEPOSITS	$99,615.79	$25,642.93	$1,500.87
SUB TOTALS	$170,112.36	$91,216.17	$108,320.26
BILLS	$61,996.80	$36,839.77	$24,117.12
TOTALS	$108,115.56	$54,376.40	$84,203.14
PLGIT TRUST	$900,244.26	$383,524.35	$75,390.27

TITLE:	SPECIAL PLGIT HIGHWAY TRUST FUND	CAPITAL RESERVE PLGIT TRUST FUND	PUBLIC SAFETY POLICE PLGIT TRUST FUND
BAL BRO FWD	$145,714.62	$303,231.36	$285.23
DEPOSITS	$460.04	$956.99	$.84
SUB TOTALS	$146,174.66	$304,188.35	$286.07
BILLS	$0.00	$0.00	$0
TOTAL TRUST (ONLY PLGIT)	$146,174.66	$304,188.35	$286.07

ACCOUNT TITLE:	PAYROLL ACNB FUND (No PLGIT)	AUTHORITY #1 ACNB FUND (No PLGIT)	AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)	AUTHORITY #3 2025 Water PROJECT- ACNB FUND (No PLGIT)
BAL BRO FWD	$3,353.13	$7,702.89	$4,877.94	$4,211.83
DEPOSITS	$43,526.92	$5,541.83	$3,633.02	$4,200.82
SUB TOTAL	$46,880.05	$13,244.72	$8,510.96	$8,412.65
BILLS	$43,017.97	$5,541.72	$3,633.02	$4,200.82
TOTALS	$3,862.08	$7,703.00	$4,877.94	$4,211.83

Signed,

Kelly Shaffer
Borough Manager - Secretary/Treasurer