

Council President Rob Smith called the May 5, 2026, regularly scheduled council meeting of the Biglerville Borough Council to order at 7:00 p.m. with the following in attendance:

Borough Council Members' Present -Rob Smith, Janet Gliem, Neil Ecker, Robert E. Guise, Melinda Warren Elnaggar, Tom Kennedy, Natalie Spadacino, and Mayor Phil Wagner was absent.

Borough Employees Present – Shawn Decker, Sewer Operator

Guests: Jared and Rebecca Myers

- **KENNEDY MADE A MOTION TO APPROVE THE APRIL 7, 2026, REGULAR MEETING MINUTES, AND SPADACINO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

BOROUGH ENGINEER REPORT: KPI Technology provided the engineer report.

East York Street Updates:

- Pennvest has processed the last reimbursement request and subsequently closed out the project by providing the final amortization schedule. Repayment of the principal and interest on the loan will soon begin.
- There have been no further updates from PennDOT regarding the overlay project on East York Street.

Mill Brook Meadows:

- This subdivision plan, located on Biglerville Road, was originally brought to the Council back in 2018 as a sketch plan and was then known as the Danner property. At that time, we reviewed and commented on their sketch plan and produced a feasibility report for what was a slightly larger development with 164 townhouses proposed.
- We received the latest land development plans for this 145-lot subdivision in Butler Township and have begun our review of the sewer and water infrastructure proposed. We are also looking to update the feasibility study based on the number of lots and in the context of previous and upcoming other plans that may connect to the system.

Knouse Foods:

- We have been working with the developer, answering basic questions on the water and sewer capacity available for the redevelopment of the Knouse property.
- We have begun preliminary work on a feasibility report and gathering relevant information for the future development of the Knouse properties.

PLANNING COMMITTEE: Elnaggar had nothing to report.

WATER COMMITTEE: Ecker reported on:

Ecker read the April water report.

In April, our water system pumped a total of 2,719,000 gallons averaging 90,633 gal/day. That is a 14.7% decrease from March 2026 and a 4.1% increase from April 2025. First quarter water loss was 7.7% (5 gal/min).

Bacteria samples were collected on the 9th at 38 W York St (Adams County Rescue), 366 Arendtsville Rd (Nutrien), and 374 Heidlersburg Rd (G.V.M.).

On the 13th, Alexander's pulled Well 7's well pump and confirmed that the pump was bad, along with all of the galvanized pipe needing replaced.

We had two final water meter readings (265 E York St & 185 N Main St). On the 15th, Black's Water Conditioning calibrated 3 colorimeters.

It was also brought to attention that there is excessive water build up due to humidity and condensation in the wellhouses during the warmer months of the year. Both Ron Cooper & I strongly advise on getting dehumidifiers for each wellhouse to prevent corrosion and other water damage.

This will extend the lifespan of the equipment in the wellhouses.

Water Operator
Cole McClain

- **ECKER MADE A MOTION TO AUTHORIZE THE PURCHASE OF THREE DEHUMIDIFIERS FOR ALL THREE WELLS. THIS WILL HELP WITH WIRE CORROSION FROM MOISTURE IN THE WELL HOUSES. THE COST WILL BE BETWEEN \$620 AND \$810. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

SEWER COMMITTEE: Gliem reported on:
Smith read the April sewer report.

- Treated total 4,734,000 gallons
- Average per day 157,800 gallons
- Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples
- Weekly nitrate-nitrite & total nitrogen samples
- Monthly Copper & Zinc & Final Hardness samples
- On the 2nd hauled 2 tons of 2A and 2 tons of 1B stones from Enterprise Stone to sewer treatment plant.
- On the 8th Control Systems 21 was at the sewer plant for annual calibration of equipment. This includes flow chart, flow meter, refrigerator thermometers, the lab oven, and the scale.

Shawn Decker

Waste Water Operator

- Gliem asked Shawn about conducting the I & I studies. Shawn stated that he would speak to Kelly to see about taking another avenue to accomplish the I & I. Gliem mentioned to put this on high priority and if you choose to smoke test some council members, maybe could assist with the process. Shawn mentioned that PA Rural Water can conduct smoke testing.

FINANCE/PERSONNEL COMMITTEE: Smith Reported on:

- Smith advised that Janet, Kelly, and himself interviewed Jared Myers, who is here this evening for the part-time public works position. Jared has experience in small engine repair, paving, and plowing snow with a skid loader. We all felt that he would be a great fit for the Borough. The position was offered to Jared at \$17 per hour, working 30 hours a week. His tentative schedule will be Monday through Thursday, 7:00 am – 2:30 pm. I would like to make a motion to hire Jared.
 - **SMITH MADE A MOTION TO HIRE JARED MYERS FOR THE PART-TIME PUBLIC WORKS POSITION AT \$17.00 PER HOUR. KENNEDY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

PROPERTY/HIGHWAY COMMITTEE: Guise reported on:

- Guise advised that street cleaning is completed and that they did a great job. Council concurred that they did a great job cleaning the streets.

SAFETY COMMITTEE: Kennedy had no questions on the April police report and asked the Council if they had any questions. Kennedy stated that Craig is on vacation and absent from the meeting.

**BIGLERVILLE POLICE DEPARTMENT
MONTHLY ACTIVITIES REPORT FOR
(APRIL 2026)**

31	COMPLAINTS OR SERVICE CALLS	28	TRAFFIC STOPS
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18	TOTAL ARREST	16	TRAFFIC	2	CRIMINAL CHARGES
2	INVESTIGATIONS	19	WARNINGS	163.25	Total Hours Worked Hartley
64	Miles Travelled Car 1	708	Miles Travelled Car 2	0	Total Hour Worked David
				47.5	Total Part Time Hours

TRAFFIC ARRESTS	COMPLAINTS	CRIMINAL ARREST
7 – Max Speed	10 – Follow Up Investigation	1 – Indecent Exposure
4 – Expired Registration	2 – Civil Issues	1 – Disorderly Conduct
1 – Expired Inspection	2 – Burglar Alarms	
1 – Careless Driving	2 – Welfare checks	
1 – Parking violation (street sweeping)	2 - Information	
1 – Overtaking Vehicle on right	1 – New call	
1 – Required Financial Resp.	1 – Child Endangerment	
	1 – Criminal Mischief	
	1 – County Court	
	1 – Special Event	
	1 – Disturbance	
	1 – Fight	
	1 – Found Property	
	1 – Sex Offenses	
	1 – Motor Vehicle Crash	
	1 – Traffic Hazard	
	1 – Prisoner Transport	
	1 – Threats in Progress	
	1 – Utility Work	

TYPE OF INVESTIGATIONS:

1	Indecent exposure
1	Disorderly Conduct/ Fight at school

STATUS OF INVESTIGATIONS FOR 2026

<u>11</u>	CLOSED ARREST
<u>0</u>	UNDER INVESTIGATION
<u>1</u>	CLOSED UNSOLVED
<u>0</u>	CLOSED UNFOUNDED
<u>0</u>	REFER TO OTHER AGENCY
<u>0</u>	PROSECUTION DECLINED

REPORTING OFFICER: CHIEF Craig A. Hartley

- Kennedy recognized Craig for attending the recent PSP training and obtaining a certificate of completion. He stated that even with Craig thinking about retirement, Craig continues to participate in trainings that are offered.
- Kennedy advised the council that he will be attending Destination Gettysburg's National Travel & Tourism Week Legislative Breakfast on May 7. He is interested in what they say.
- Kennedy advised that Fort Indiantown Gap will host an open house from 11 a.m. to 3 p.m. on Saturday, June 6, 2026. The open house is open to the public. He encouraged those who have never been there to take this as a great opportunity to visit Fort Indiantown Gap.

ORDINANCE COMMITTEE: Spadacino had nothing to report.

CODE/ZONING ENFORCEMENT: April Report is below, Smith asked if anyone had questions on the report.

**BIGLERVILLE ZONING / CODE ENFORCEMENT
MONTHLY ACTIVITIES REPORT FOR
(April 2026)**

COMPLAINTS

NAME	ADDRESS	NATURE OF COMPLAINT	DATE

List of Permits

NAME	ADDRESS	PERMIT	DATE	DATE
	54/56 E York St	Occupancy	4/28/2026	
	185 N Main St	Occupancies	4/07/2026	

INVESTIGATIONS/INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	17Fourth St	Junk on front porch		Sent notice
	121 E York Street	Junk and debris. Sent notice.		Not cleaned up. Filled citation
	121 E York Street	Junk vehicles. Sent notices.		Tagged vehicle. Pending / Vehicle was moved
	75 W York St	Junk vehicle		Sent notice
	89 W York Street	Junk vehicle		Sent notice
	59 Fourth St	Junk vehicle		Sent notice
	29 W York Street	Junk on front porch		Sending notice sent
	29 W York Street	Junk vehicles		Sending notices
	89 W York Street	Junk vehicle		Sending notice
	147 S Main Street	Truck parked in front yard		Sent notice / Vehicle was moved
	115 E York Street	Barn falling down		Owner applied for a demo permit. Permit was issued. No progress. Barn is now collapsing more. Talked to owner and they are waiting for insurance.
	114 E York Street	Snow not removed on sidewalks. Sent notices.		Owner plead not guilty. Pending court date.
	130 E York Street	Vehicle parked in front yard		Sent notice / Vehicle was moved
	30 Musselman Ave.	Junk vehicle		Sent notice

NAME	ADDRESS	REASON	CITATION	DATE
PAINT LIST				
NAME	ADDRESS	REASON	DATE	OUTCOME
	49 W York St	Trim		

Signed By: *Wayne Smith*
Zoning / Code Enforcement Officer

Shaffer advised the council that Wayne conducted the annual paint review in the Borough. He came up with one address that needs to receive a letter. They need to paint their trim. Shaffer advised that if the Council agrees, they need to make a motion to authorize Wayne to send the property owner a letter.

- **SMITH MADE A MOTION APPROVING THE PAINT LIST AND TO AUTHORIZE WAYNE TO MAIL A LETTER TO THE PROPERTY OWNER. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

Mayor: Mayor Phil was absent, Smith reported:

- The Community Yard Sale will be Saturday, June 6th.

UNFINISHED BUSINESS:

- Adams County COG March meeting minutes were provided.

NEW BUSINESS: Smith reported on:

- Shaffer worked with a company designing a Borough Logo to be used for apparel, letterhead, etc. Smith presented the design to the council. Council concurred that they liked the logo design.
 - **SMITH MADE A MOTION TO APPROVE THE NEW BOROUGH LOGO DESIGN AND TO HAVE BOTH COLOR VARIATIONS TO USE. GUISE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**
- Smtih advised the Council that we need to begin to think about any projects that we may want to do in 2027. In order to apply for any future CDBG grants from the County, we would need to complete the required survey. The survey needs to be completed prior to applying for any funding. If we know of a project, we should consider completing the survey in 2026. There was a good discussion among the council on projects that could be in the future. There was no project that was determined on at this meeting. Shawn mentioned gathering information regarding installing an equalization (EQ) tank to collect fluctuating influent and provide a consistent, steady flow rate to downstream processes. Shaffer mentioned the replacement of our Muffin Monster at the Wastewater treatment plant. Shaffer stated that this would be an expensive addition. This is something to consider; ours is currently not working. There was a discussion between Council and Shawn on this. Shawn agreed to obtain more information on this. Council was asked to keep in mind anything for the future.

ANNOUNCEMENTS:

TREASURER'S REPORTS: Bill reports were provided to the council.

ADJOURNMENT:

A MOTION WAS MADE BY GUISE AND SECONDED BY ECKER TO PAY THE BILLS AND ADJOURN THE MEETING AT 7:46 p.m. MOTION CARRIED UNANIMOUSLY.

ACCOUNT TITLE:	GENERAL ACNB FUND with PLGIT	SEWER ACNB FUND with PLGIT	WATER ACNB FUND with PLGIT	
BAL BRO FWD	\$64,210.60	\$42,250.66	\$78,665.77	
DEPOSITS	\$77,677.62	\$68,440.33	\$117,437.39	
SUB TOTALS	\$141,888.22	\$110,690.99	\$196,103.16	
BILLS	\$32,405.35	\$46,219.65	\$26,375.85	
TOTALS	\$109,482.87	\$64,471.34	\$169,727.31	
PLGIT TRUST	\$710,884.27	\$402,049.54	\$30,088.59	
TITLE:	SPECIAL PLGIT HIGHWAY TRUST FUND	CAPITAL RESERVE PLGIT TRUST FUND	PUBLIC SAFETY POLICE PLGIT TRUST FUND	
BAL BRO FWD	\$147,271.00	\$298,525.56	\$281.11	
DEPOSITS	\$452.78	\$918.26	\$.81	
SUB TOTALS	\$147,723.78	\$299,443.82	\$281.92	
BILLS	\$166.15	\$0.00	\$0	
TOTAL TRUST (ONLY PLGIT)	\$147,557.63	\$299,443.82	\$281.92	
ACCOUNT TITLE:	PAYROLL ACNB FUND (No PLGIT)	AUTHORITY #1 ACNB FUND (No PLGIT)	AUTHORITY #2 STP PROJECT 2017-ACNB FUND (No PLGIT)	AUTHORITY #3 2025 Water PROJECT- ACNB FUND (No PLGIT)
BAL BRO FWD	\$1,979.65	\$7,742.34	\$4,917.94	\$1,232.82
DEPOSITS	\$30,945.31	\$5,541.83	\$3,633.02	\$72,630.26
SUB TOTAL	\$32,924.96	\$13,284.17	\$8,550.96	\$73,863.08
BILLS	\$30,435.05	\$5,541.72	\$3,633.02	\$72,616.42
TOTALS	\$2,489.91	\$7,742.45	\$4,917.94	\$1,246.66

Signed,

Kelly Shaffer
 Borough Manager - Secretary/Treasurer