

President Robert Smith called the April 2, 2024 regular council meeting of the Biglerville Borough Council to order at 7:00 p.m.

The following Council members were present: Robert Smith, John Angstadt, Neil Ecker, Janet L. Gliem, Robert Pantaleo, Robert E. Guise, Melinda Warren-Elnaggar, and Mayor Phil Wagner

The following guests were present: John Yadlosky; Citizen, Doug Hays; Water Operator; and, Chief Craig Hartley

**WARREN-ELNAGGAR MADE A MOTION TO APPROVE MARCH 5, 2024 REGULAR MEETING MINUTES. PANTALEO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**OPPORTUNITY FOR CITIZENS TO BE HEARD:**

- John Yadlosky addressed council with the sewage backup that came up in the basement bathroom through the toilet and shower drain that occurred on January 9<sup>th</sup> at his residence at 130 Penn Street. Council asked Yadlosky questions and advised him that the Borough cares that this happened to his residence.

Yadlosky exited the meeting.

**PLANNING COMMITTEE:** Angstadt had nothing to report.

**SEWER COMMITTEE:** Gliem advised on  
Gliem read the January sewer report.

- Treated total 9,545,000 gallons
- - Average per day 308,000 gallons
- - Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples
- - Weekly nitrate-nitrite & total nitrogen samples
- - Monthly Copper & Final Hardness samples
- - We had issues with the Influent screen this month. We found the problem to be the main shaft bolt had broken off inside the main shaft. We were able to drill & tap the old bolt out, and get back online in 3 or 4 days.
- - Off road diesel for the Generator at the STP was delivered this month. This is the back-up power for the STP.
- - We've been fighting an aeration issue for tank #1 for a while. We had Chamberlain & Wingert guys here on the 13<sup>th</sup> & 14<sup>th</sup> to help us figure out the issue. We televised the blower lines and found water inside the pipe on one side, and found the steel piping to be rusted through on the other side. Doug can explain. I would like to have the bad piping replaced with Schedule 80 pvc, and have attached a quote from Chamberlain & Wingert to do the work.
- Met with Knouse Foods employees to look over the sampling point set-up for their boiler water discharge. Have not seen any results from the lab yet.

Kevin Bollinger  
Water/Sewer Operator

- Gliem advised council that the annual Chapter 94 report was submitted to PA DEP ahead of the deadline and is currently under review.
- Gliem noted that KPI and Kevin are still waiting on the Knouse Foods boiler wastewater results.
- Gliem advised that we need to make a motion for the Envirep quote that was discussed at the March 5<sup>th</sup> meeting to repair the impeller at the sewer plant.

**GLIEM MADE A MOTION TO APPROVE THE ENVIREP QUOTE FOR THE IMPELLER REPAIR AT THE STP IN THE AMOUNT OF \$5,180.24, INSTALLATION AND FREIGHT COSTS WILL BE ADDITIONAL. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

- Gliem advised that blower lines at the STP are in need of repair. The lines were televised and water was found inside the pipe and the steel piping is rusted through on the one side. Kevin would like to have the bad piping replaced with schedule 80 PVC pipe. Chamberlin and Wingert provided a quote in the amount of \$12,000 to perform the pipe replacement.

**GLIEM MADE A MOTION TO APPROVE THE CHAMBERLIN & WINGERT QUOTE IN THE AMOUNT OF \$12,000 TO REPAIR AND REPLACE BLOWER LINES AT THE STP. ANGSTADT SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**WATER COMMITTEE:** Ecker read the water report

In March, our water system pumped a total of 2,574,000 gallons averaging 83,032 gal/day. That's a 9.5 % decrease from March 2023 and a 0.5 % increase from February 2024.

March's bacteria samples were taken on the 5<sup>th</sup> at 110 South Main Street. (7-11 store), 38 West York Street (Adams County Surplus), and 363 Arendtsville Road (Nutrien). Also, on the same day the Floride sample for the I.O.C.'s at Well #7 had some issues. So, it was resampled. On the 12<sup>th</sup> I.O.C.s, Radium 226 and 228 were taken at Well #5. On the 20<sup>th</sup> I.O.C.s, Radium 226, Radium 228, and Combined Uranium were taken at Well #6

In March, water meters were read for the 1<sup>st</sup> quarter.

In March we had three final water meter readings, 39 Hillcrest Drive, 128 West Hanover Street and 112 Fourth Street.

The second round of residential backflow dead line is April 30. Doug wants to more on to the 3<sup>rd</sup> round. We will have a list of properties at May's council meeting, if the council is ready to move forward.

We have a quote from Ault Paving to repave a water leak repair at 124 South Main Street. The quote is attached to this report. (\$8,112.00). We need councils' permission to make this repair.

We have a quote from Ketterman Electric to install an outside light at the Well #5 sampling point building. The quote is attached (\$558.00) Doug's concerns are safety, security, and convenience. Money for this could be paid for under line item # 488.60

Doug would like to move forward with the sealcoating the black top at the water tank and Wells #6 & #7. We got a quote from Chris Minter. (\$7,285.00) This was put in the 2024 budget.

Water /Wastewater Operator  
Doug Hays

**ECKER MADE A MOTION TO APPROVE THE KETTERMAN ELECTRIC QUOTE FOR \$558 FOR INSTALLATION OF A LIGHT OUTSIDE THE BUILDING AT WELL #5. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**ECKER MADE A MOTION TO ACCEPT AULT PAVING QUOTE IN THE AMOUNT OF \$8,112 TO REPAVE WATER LEAK REPAIR LOCATED AT 124 S MAIN STREET. GUISE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**ECKER MADE A MOTION TO ACCEPT C. MINTER BLACKTOP & SEALCOATING QUOTE IN THE AMOUNT OF \$7,285 FOR SEALCOATING AT WATER TANK AND WELL 6 & 7. GUISE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**FINANCE/PERSONNEL COMMITTEE:** Smith reported on

Smith, Chair of Finance and Personnel committee called an executive session at 7:40 p.m. regarding personnel matters and returned to regular session at 8:03 p.m.

**A MOTION WAS MADE BY SMITH, AS CHAIR OF FINANCE AND PERSONNEL, TO CHANGE THE MEDICARE PAYOUT FOR DOUG HAYS FROM DECEMBER 2024 TO APRIL 2024 IN THE AMOUNT OF \$2,000 AND TO INCREASE THE MEDICARE REIMBURSEMENT FOR DOUG HAYS BY 17% TO HELP OFFSET THE TAXES WITHHELD OF THE REIMBURSEMENT WITHIN AGREEMENT HAYS WOULD BE COMPLETING A NEW W4 FOR ADDITIONAL WITHHOLDING. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY SMITH, AS CHAIR OF FINANCE AND PERSONNEL TO ADOPT AND ADVERTISE THE RESOLUTION FOR DISPOSITION OF RECORDS. SECONDED BY ECKER. MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY SMITH, AS CHAIR OF FINANCE AND PERSONNEL, TO ACCEPT COMCAST UPGRADE FOR THE BOROUGH OFFICE. THE NEW UPGRADE WILL BE \$287.99/MONTH FOR 24 MONTHS. SECONDED BY PANTALEO. MOTION CARRIED UNANIMOUSLY.**

- Smith advised council that Craig Zack reached out to PennVest to see if there is a possibility for grant funding for the E. York Street water line replacement project. Zack was told by Tess Schlupp at PennVest that it would be possible for the Borough to reject the current offer from PennVest and reapply. However, if there were not any significant changes to the current debt and operating and maintenance costs since the original application was filed, the chances for a grant would not be likely.

**A MOTION WAS MADE BY SMITH, AS CHAIR OF FINANCE AND PERSONNEL TO ACCEPT ROB PANTALEO'S RESIGNATION FROM NAREMA. SECONDED BY ECKER. MOTION CARRIED UNANIMOUSLY.**

Rob asked council to begin thinking about a possible 3–5-year project that they may have in mind. That we have learned that the grant process is very time consuming and a process. If we have a project in mind, we can start the process. There was a brief discussion among council on what a good potential project could be.  
**PROPERTY/HIGHWAY COMMITTEE:** Guise reported on below:

**PROPERTY/HIGHWAY COMMITTEE:** Guise had nothing to report.

**SAFETY COMMITTEE:** Pantaleo had nothing to report.

Chief Hartley advised that the SPCA provided the police department with a chip reader for cats and dogs. They are going to carry it.

**BIGLERVILLE POLICE DEPARTMENT  
MONTHLY ACTIVITIES REPORT FOR  
(March 2024)**

52	COMPLAINTS OR SERVICE CALLS	35	TRAFFIC STOPS
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45	TOTAL ARREST	23	TRAFFIC	23	CRIMINAL CHARGES
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8	INVESTIGATIONS	24	WARNINGS	6	PSP HANDLED CALLS
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1115	TOTAL MILES TRAVELED	294	TOTAL HOURS WORKED
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151	Hartley	143	David		

COMPLAINTS / SERVICE CALLS	TRAFFIC ARREST	CRIMINAL ARREST
23 – Follow up Investigations	8 – Max Speed	1 - DUI General Impairment
7 – Assist EMS	5 – Expired Inspection	1 – DUI Highest Rate
4 – County Court	2 – Unregistered Vehicle	3 – DUI Metabolite
3 – Warrant Service	1 – Suspended Registration	3 – DUI Combination
2 – Harassment non-active	1 – General Lighting	2 – DUI General Drugs
2 - Theft non-active	1 – Obedience Traffic Control Dev	1 – DUI Controlled Substance
2 – Traffic Hazard	1 – Failure to Yield Emergency Veh	1 – DUI Schedule 1
1 – Civil	1 – ID markers / Road Tax	1 – DUI Schedule 2 or 3
1 – Act 64 (Drugs) non- active	1 – Tire Equipment	2 – Drugs - Possession Small Amount
1 – Burglar Alarm	1 – Unauthorized use of Registration	2 – Drugs Possession Paraphernalia
1 - Assist Law Enforcement	1 – Required Financial Responsibly	1 – Burglary
1 - Criminal Mischief		1 – Theft
1 – Disturbance (Noise)		1 – Criminal Trespass
1 – DUI – Active		1 – Unauthorized Use Motor Vehicle
1 – Reckless Driver		2 – Disorderly Conduct
1 – Traffic Hazard on Roadway		

**TYPE OF INVESTIGATIONS**

2	Theft by Unlawful Taking
2	Act 64 Drug Possession
1	Burglary, Theft, Criminal Trespass, Unauthorized Use of MV
1	DUI
1	Criminal Mischief
1	Disorderly Conduct

**STATUS OF INVESTIGATIONS FOR 2024**

<b>13</b>	CLOSED ARREST
<b>0</b>	UNDER INVESTIGATION
<b>2</b>	CLOSED UNSOLVED
<b>0</b>	CLOSED UNFOUNDED
<b>0</b>	REFER TO OTHER AGENCY
<b>1</b>	CLOSED IN HOUSE

REPORTING OFFICER: CHIEF Craig A. Hartley

**ORDINANCE COMMITTEE: Elnaggar had nothing to report.**

**CODE/ZONING ENFORCEMENT REPORT:** See attached report.

- Smith addressed council regarding 63 Fourth Street. The extension for cleaning up the junk and debris expired on 3/31. What does council want to do about this. Do we want to provide another extension. Gliem mentioned she drove by prior to the meeting and the property is showing improvement. Ecker said about extending it until June 30<sup>th</sup> and we will continue to monitor it and hopefully they will continue to move forward with the cleanup. Council concurred with the 3-month extension ending on 6/30.

**A MOTION WAS MADE BY ECKER TO EXTEND THE JUNK AND DEBRIS CLEANUP FOR 63 FOURTH STREET. SECONDED BY GLIEM. MOTION CARRIED UNANIMOUSLY.**

**BIGLERVILLE ZONING/CODE ENFORCEMENT  
MONTHLY ACTIVITIES REPORT FOR  
(February 2024)**

**List of Permits**

NAME	ADDRESS	PERMIT	DATE APPLIED	DATE
	31 Hillcrest	Occupancy		2/26
	159 E York St	Occupancy		2/26
	157 E York St	Occupancy		2/26
	326 E York St	Occupancy		2/15
	19 Ridge Ave	Fence		2/1
	128 Fourth St	Shed		2/1

**INVESTIGATIONS/INSPECTIONS**

NAME	ADDRESS	REASON	DATE	OUTCOME
	63 Fourth St	Junk and debris 63 Fourth St		Council issued extension to April.

**Signed By:**

*Wayne Smith*

**Zoning/Code Enforcement Officer**

**MAYOR: Mayor Phil Wagner announced the following:**

- The clock on the square is still not working. It is an ongoing project.
- Community yard sale will be held on June 1<sup>st</sup>.

**OLD BUSINESS:**

- Adams County COG meeting minutes were provided.

**NEW BUSINESS:** None

**A MOTION WAS MADE BY GUISE AND SECONDED BY GLIEM TO PAY THE BILLS AND ADJOURN THE MEETING AT 8:25 p.m. MOTION CARRIED UNANIMOUSLY.**

<b>ACCOUNT TITLE:</b>	<b>GENERAL ACNB FUND with PLGIT</b>	<b>SEWER ACNB FUND with PLGIT</b>	<b>WATER ACNB FUND with PLGIT</b>
BAL BRO FWD	\$62,343.24	\$67,638.54	\$37,984.68
DEPOSITS	\$26,101.95	\$1,793.37	\$47,108.37
SUB TOTALS	\$88,445.19	\$69,431.91	\$85,093.05
BILLS	\$39,664.15	\$43,854.58	\$35,989.64
<b>TOTALS</b>	<b>\$48,781.04</b>	<b>\$25,577.33</b>	<b>\$49,103.41</b>
<b>PLGIT TRUST TITLE:</b>	<b>\$549,487.12 SPECIAL PLGIT HIGHWAY TRUST FUND</b>	<b>\$434,693.27 CAPITAL RESERVE PLGIT TRUST FUND</b>	<b>\$57,195.84 PUBLIC SAFE POLICE PLGIT TRUST FUND</b>
BAL BRO FWD	\$86,589.26	\$246,294.34	\$256.83
DEPOSITS	\$31,592.16	\$1,134.36	\$1.11
SUB TOTALS	\$118,181.42	\$247,428.70	\$257.94
BILLS	\$2,497.50	0	0
<b>TOTAL TRUST (ONLY PLGIT)</b>	<b>\$115,683.92</b>	<b>\$247,428.70</b>	<b>\$257.94</b>
<b>ACCOUNT TITLE:</b>	<b>PAYROLL ACNB FUND (No PLGIT)</b>	<b>AUTHORITY ACNB FUND (No PLGIT)</b>	<b>AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)</b>
BAL BRO FWD	\$5,328.22	\$7,737.61	\$4,917.94
DEPOSITS	\$44,743.42	\$.19	\$3,633.02
SUB TOTAL	\$50,071.64	\$7,737.80	\$8,550.96
BILLS	\$47,171.36	\$0	\$3,633.02
<b>TOTALS</b>	<b>\$2,900.28</b>	<b>\$7,737.80</b>	<b>\$4,917.94</b>

Signed,

Kelly L Shaffer  
Secretary/Treasurer