

Council President Robert Smith called the July 2, 2024 regularly scheduled council meeting of the Biglerville Borough Council to order at 7:00 p.m. with the following in attendance:

Borough Council Members Present - Robert Smith, John Angstadt, Janet L. Gliem, Robert Pantaleo, Melinda Warren-Elnaggar, and Robert E. Guise

Mayor Phil Wagner Present

Borough Staff Present – Kevin Bollinger; Sewer Operator, Police Chief Craig Hartley

Following guests Present - Bob Sharrah; Sharrah Design Group

PLEDGE OF ALLEGIANCE: President Robert Smith led those present in the Pledge of Allegiance.

ANGSTASDT MADE A MOTION TO APPROVE JUNE 4, 2024 REGULAR MEETING MINUTES. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

OPPORTUNITY FOR CITIZENS TO BE HEARD:

- Bob Sharrah, Sharrah Design Group spoke on behalf of Canner Storage. He advised council that he received the comments from KPI and that the changes would not change the plans that much. He mentioned that they have not obtained the PA DOT permit yet. Sharrah asked council if they would make a motion to approve the plans. Angstadt, Chair of Borough Planning Committee asked if this could wait until the August council meeting, that way Sharrah could apply for the PA DOT permit. Sharrah was ok with waiting until August for council to make the motion to accept the plans for Canner Storage.

Bob Sharrah exited the meeting.

PLANNING COMMITTEE: Angstadt had nothing to report.

SEWER COMMITTEE: Gliem reported on:

- Gliem read the June sewer report.
- Treated total 4,053,000 gallons
- Average per day 135,000 gallons
- Weekly BOD, CBOD, Phosphorus, Ammonia Nitrogen, TSS, & Fecal Coliform samples
- Weekly nitrate-nitrite & total nitrogen samples
- Monthly Copper & Final Hardness samples
- We serviced the generator at the STP this month.
- We had issues with the bubbler system for the raw pumps this month. We found the issue to be the air pump, so we replaced it to fix the problem.

Kevin Bollinger
Water/Sewer Operator

- Gliem advised that KPI is still working on the NPDES permit allowing for discharge from the wastewater treatment facility.
- Gliem advised that Nathan Newberry, 245 Carlisle Road, located in Butler Township is looking to connect to the Borough sewer lines. Newberry will be a Butler customer. Gliem asked council who should be making decisions and instructing Newberry for the construction phase of the project since construction is in Butler Township. Council concurred that Newberry needs to go to Butler Township, once the plans are approved to Butler's requirements the Borough would review the plans. Shaffer was asked to advise

Newberry to contact Butler for instruction on this project. Shaffer agreed to do so. Shaffer was also asked to contact Butler Township advising them of council's decision on this connection.

WATER COMMITTEE: Ecker reported on:

- Ecker read the June water report

In June our water system pumped a total of 2,512,000 gallons averaging 83,733 gal/day. That is a 3.1 % decrease from May 2024 and a 5 % decrease from June 2023.

June's bacteria samples were taken on the 4th at 33 Musselman Ave. (Boro office), 110 South Main Street (7-11 store), 374 Heidlersburg Road (G.V.M).

In June had one final water meter reading, 208 East York Street.

In June, water meters were read for the 2nd quarter.

On June 18th, Chamberlin & Wingert replaced a leaking 6-inch water main valve at 128 North Main Street. The leak was about 3 gallons per minute. A boil water notice was in effect for 2 days till the water samples test results came back clean.

Water /Wastewater Operator
Doug Hays

- Ecker provided an update on the CDBG grant. Ecker stated that it is basically the same situation. It is in a holding pattern. The Borough cannot move forward or put the E. York Street project out to bid until the sub recipient agreements are finalized. Ecker mentioned that he spoke to Craig Zack at KPI in regards to the grant and Zack told Ecker that everything is ready to go when the process is final.
- Gliem brought up about the recent received NAWSC backflow letters requesting that the return address be the Borough's address. The letters may not be looked upon as fraud. Shaffer was asked to contact NAWSC regarding changing the return address.

SMITH, CHAIR OF FINANCE AND PERSONNEL MADE A MOTION TO APPROVE RESIDENTIAL PHASE 3 BACKFLOW LIST FOR COMPLIANCE OF THE BACKFLOW PROGRAM. PANTALEO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY

FINANCE/PERSONNEL COMMITTEE: Smith reported on

- Smith advised council that a motion needed to be made to accept the MOU from County for services they provide through its Information Technology Department, providing the Borough with our Website Services. Kelly Maire and Shaffer did take a training on 7/2 on how to update the website. We still need to have this signed for our website is manage by County. The cost to the Borough for this service is \$100/year.

SMITH, CHAIR OF FINANCE AND PERSONNEL MADE A MOTION TO ACCEPT THE ADAMS COUNTY MOU AGREEMENT PERTAINING TO THE BOROUGH WEBSITE SERVICES. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- Smith recommended that Kelly Marie be added as an admin to the Borough Facebook page. This way we can post important things and events for the Borough in a timely manner. She will be able to keep the Borough Facebook page updated.

SMITH, CHAIR OF FINANCE AND PERSONNEL MADE A MOTION TO APPROVE KELLY MARIE STARNER AS AN ADMIN TO THE BOROUGH FACEBOOK PAGE. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- Smith reported that the state requires that each Borough have and adopt an emergency plan and provide this to County. We must pass a resolution and each Council member will need to sign the Municipal Plan Promulgation per county regulations. We adopted the NAREMA emergency plan on April 2, 2024. A motion needs to be made to advertise the resolution. We will vote to adopt the
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resolution at the August meeting and approve Council to sign the Municipal Plan Promulgation at the August meeting.

SMTIH MADE A MOTION TO ADVERTISE THE MUIICIPAL PLAN RESOLUTION TO PROVIDE OUR EMERGENCY PLAN TO ADAMS COUNTY EMERGENCY MANAGEMENT. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

PROPERTY/HIGHWAY COMMITTEE: Guise reported on:

- Guise asked Council if they want to paint lines on Main Street for parking. He wanted Council to advise how far they want to go with the painted parking spaces. Council concurred that they want to obtain a price for the upcoming 2025 budget. Hartley and Guise will walk Main Street and see where the Borough should have marked parking spaces. Hartley will obtain the quote for the painting.

GUISE MADE A MOTION TO ADVERTISE FOR SNOW PLOWING AND SNOW REMOVAL BIDS FOR 2024-2025 WINTER SEASON. GLIEM SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- Guise advised Council that the E.M. Kutz quote for the dump truck auger repair has gone up since the original quote that was approved to purchase at the March meeting. The quote went up by \$248.87. Guise stated that the guys have been busy and did not get to the repair. He asked Council if we still want to do the repair. Guise said it would be nice to have it fixed so it can be used if needed. It would be good to use to spread salt etc. if needed.

GUISE MADE A MOTION TO ACCEPT THE REVISED QUOTE FROM E.M. KUTZ FOR \$936.73 FOR REPAIRS FOR THE AUGER. ANGSTADT SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

SAFETY COMMITTEE: Pantaleo had nothing to report.

**BIGLERVILLE POLICE DEPARTMENT
MONTHLY ACTIVITIES REPORT FOR
(JUNE 2024)**

46	COMPLAINTS OR SERVICE CALLS	54	TRAFFIC STOPS		
49	TOTAL ARREST	46	TRAFFIC	3	CRIMINAL CHARGES
1	INVESTIGATIONS	27	WARNINGS	?	PSP HANDLED CALLS
1,085	TOTAL MILES TRAVELED	297.75	TOTAL HOURS WORKED		
128.75	Hartley	169	David		

COMPLAINTS / SERVICE CALLS	TRAFFIC ARREST	CRIMINAL ARREST
6 – Follow Up Investigations	28 – Max Speed	1 – DUI General Impairment
4 – Noise Disturbance/Open Door	5 – Expired Inspections	1 – DUI – Highest Rate
3 – Assist EMS	2 – Drivers Required to be Licensed	1 – Disorderly Conduct
3 – Disabled Vehicle in Traffic	2 – Obedience to Traffic Ctrl Dev.	
3 – Warrant Service	1 – Roadway laned for Traffic	
3 – 911 Hang ups	1 – Restrictions on Alcoholic Bev.	
3 – Burglar Alarms	1 – Req. Financial Responsibility	
2 – County Court	1 – Operation Following Susp Reg	
2 – Reckless Driver Non-Active	1 – Parking Violation	
2 – Welfare Check	1 – Driving Under Suspension	
2 – House Check	1 – Unregistered Vehicle	
1 - Civil	1 – Restraint Systems	
1 – Psychiatric Person	1 – Change of Name or address	
1 – Assist Fire Department		

1 – Harassment		PAGE 137
1 - Fraud		
1 – Assist PD		
1 – Information		
1 – Stalking Complaint		
1 – Suspicious Vehicle		
1 – Reportable Automobile Crash		
1 - Threat		
1 – Utility Emergency		

TYPE OF INVESTIGATIONS:

1	Disorderly Conduct

STATUS OF INVESTIGATIONS FOR 2024

<u>21</u>	CLOSED ARREST
<u>0</u>	UNDER INVESTIGATION
<u>2</u>	CLOSED UNSOLVED
<u>0</u>	CLOSED UNFOUNDED
<u>0</u>	REFER TO OTHER AGENCY
<u>1</u>	CLOSED IN HOUSE
<u>1</u>	VICTIM REFUSED to COOPERATE

REPORTING OFFICER: CHIEF Craig A. Hartley

- Hartley reported to Council that the Dodge Durango continues to have an issue with not wanting to start. He has had mechanics look at it and give opinions and fix some things including installing new spark plugs but it is not fixing the issue. He advised that he is taking it to a Dodge dealer to be fixed.
- Hartley advised that he will be on duty the evening of July 4th for the holiday.

ORDINANCE COMMITTEE: Elnaggar had nothing to report.

CODE/ZONING ENFORCEMENT REPORT: See attached report.

**BIGLERVILLE ZONING/CODE ENFORCEMENT
MONTHLY ACTIVITIES REPORT FOR
(June 2024)**

COMPLAINTS

NAME	ADDRESS	NATURE OF COMPLAINT	DATE

List of Permits

NAME	ADDRESS	PERMIT	DATE APPLIED	DATE
	208 E York St	Occupancy		06/13/24
	128 Rice Ave	Deck		06/13/24
	35 E York St	Step replacement		06/06/24

INVESTIGATIONS/INSPECTIONS

NAME	ADDRESS	REASON	DATE	OUTCOME
	301 E York St	Tires/ sent notice	5/9	Sending final notice

	36 N Main St	Demolition / Sent notice to clean up. Contractor responded and it will be cleaned up this month.		
	Gary Guise cleanup	June 30, 2024 cleanup up deadline. Gary is making progress with the cleanup. Pictures were taken on 7/2 am.		See pictures

Signed By:

Wayne Smith

Zoning/Code Enforcement Officer

- Smith advised Council that 63 Fourth Street is making progress with the cleanup process of junk and debris. He asked Council what they want to do. Gliem noted that there are a lot of barrels there. Council concurred that the cleanup efforts are being taken and he is making progress and Council concurred to give him an extension of 6 months taking it to January 30, 2025.

GLIEM MADE A MOTION TO GIVE AN EXTENSION OF 6 MONTHS TO THE PROEPRTY OWNER LOCATED AT 63 FOURTH STREET FOR CLEANUP OF JUNK AND DEBRIS. ECKER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY. GUISE ABSTAINED FROM THE MOTION.

MAYOR: Mayor Phil Wagner announced the following:

- Fire Department is changing their meeting nights from Wednesday nights to Tuesday nights. This will allow for some folks to attend the meeting who cannot on Wednesdays.

OLD BUSINESS:

- Adams County COG June meeting minutes were provided.
- ACTPO April meeting minutes were provided.

NEW BUSINESS:

- Gliem asked if Council wants to consider an ordinance for solar fields. After brief discussion Council concurred that this subject should be added to the August agenda for discussion. Shaffer was asked to come up with some sample ordinances regarding solar farms.
- Gliem asked Council if they want to do anything with the infiltration in the town. Do we want to start looking for it, Gliem asked. Bollinger added that we could divide the town in five sections. Smith asked if this is something to budget for next year. Gliem responded with yes possibly. Ecker mentioned that we would have to come up with a strategy. Council concurred that this subject be added to the August agenda for further discussion.
- Guise advised Council that the 02 Ford pickup was recently inspected and that soon it is going to need tires and brakes. He stated that Council needs to think about replacing the truck, possibly with the next budget.

A MOTION WAS MADE BY GUISE AND SECONDED BY PANTALEO TO PAY THE BILLS AND ADJOURN THE MEETING AT 8:25 p.m. MOTION CARRIED UNANIMOUSLY.

ACCOUNT TITLE:	GENERAL ACNB FUND with PLGIT	SEWER ACNB FUND with PLGIT	WATER ACNB FUND with PLGIT
BAL BRO FWD	\$313,957.48	\$71,378.27	\$48,303.57
DEPOSITS	\$25,862.86	\$37,556.62	\$27,357.84
SUB TOTALS	\$339,820.34	\$108,934.89	\$75,661.41
BILLS	\$37,443.74	\$53,191.59	\$25,978.20
TOTALS	\$302,376.60	\$55,743.30	\$49,683.21
PLGIT TRUST TITLE:	\$556,903.43 SPECIAL PLGIT HIGHWAY TRUST FUND	\$405,494.00 CAPITAL RESERVE PLGIT TRUST FUND	\$32,931.19 PUBLIC SAFE POLICE PLGIT TRUST FUND
BAL BRO FWD	\$114,318.95	\$249,663.70	\$260.14
DEPOSITS	\$504.61	\$1,105.20	\$1.09
SUB TOTALS	\$114,823.56	\$250,768.90	\$261.23
BILLS	\$0	\$0	\$
TOTAL TRUST (ONLY PLGIT)	\$114,823.56	\$250,768.90	\$261.23
ACCOUNT TITLE:	PAYROLL ACNB FUND (No PLGIT)	AUTHORITY ACNB FUND (No PLGIT)	AUTHORITY #2 STP PROJECT 2017- ACNB FUND (No PLGIT)
BAL BRO FWD	\$2,100.92	\$7,738.23	\$4,917.94
DEPOSITS	\$42,114.86	\$5,541.98	\$3,633.02
SUB TOTAL	\$44,215.78	\$13,280.21	\$8,550.96
BILLS	\$43,327.56	\$5,541.72	\$3,633.02
TOTALS	\$888.22	\$7,738.49	\$4,917.94

Signed,

Kelly L Shaffer
Secretary/Treasurer